

WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, JUNE 13, 2016 – 11:45 A.M.

Est. Time

BUSINESS MEETING

- | | |
|---------|---|
| 5 min. | 1. Approve consent agenda: ® <ol style="list-style-type: none">a. Additions to agenda? Approve agenda.b. Minutes from May 23, 2016 MUC meetingc. Review & approve payment of bills in the total amount of \$649,451.52d. MISO charge of \$3,640.75 |
| 20 min. | 2. Representative Dave Baker & MMUA Government Relations Director Bill Black will present a legislative update. |
| 10 min. | 3. Review & request approval of minutes from the June 1 st WMU Labor Committee meeting. (Carol) <ol style="list-style-type: none">a. Recommendation to approve revised WMU Personnel Policy Manual and IT Security Policy. ® (Complete policy information is available upon request.)b. Approve WMU Staff to adapt organizational policies as needed for day-to-day policy functions & operations (i.e. name changes, contact info, etc.) ®c. Request approval to engage David Drown Associates to perform executive search for General Manager position.® |
| 5 min. | 4. Request approval of Risk Management Plan (RMP) Hazard Review (chlorine process) required every 5 yrs. by EPA. Total cost: \$9,100 (\$4,550 per facility). (Joel)® |
| 5 min. | 5. For information & review: <ol style="list-style-type: none">a. 2016 First Quarter Financial Report (Denise)b. May 2016 Power Supply Report (Michelle) |
| 10 min. | 6. Power Production update presentation (Jon F.) |
| 10 min. | 7. General Manager's Report |

® Resolution required

NOTE: This meeting will be audibly recorded.

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

GENERAL MANAGER'S REPORT
JUNE 13, 2016

- Assessments for COW Street Improvement Project on Lakeland Drive North:
 - 1) \$11,243.60 (electrical – pole line)
 - 2) \$26,702.00 (Water Treatment Plant)
- Discuss possible purchase of iPad or tablet devices for Commission use
- Request WMU Planning Committee meeting
- Upcoming date(s) to note for 2016:
 - APPA National Conference – June 10-15 (Phoenix, AZ)
 - MMUA Annual Summer Meeting – August 15-17 (Cragun's)
- APPA Public Utility Governance Webinar Series: (all webinars @ 1:00-2:30 p.m. CST)
 - *Rate Making for Utility Boards and City Councils* - July 7
 - *Strategic Planning for Utility Boards and City Councils* - Aug.11
 - *Performance Monitoring and Accountability for Boards* - Sept. 8
 - *Achieving Excellence in Public Power Governance* - Oct. 5

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