

**WILLMAR MUNICIPAL UTILITIES COMMISSION**  
**MEETING AGENDA**  
**MONDAY, OCTOBER 10, 2016 – 11:45 A.M.**

**Est. Start Time**

**BUSINESS MEETING**

- |            |  |
|------------|--|
| 11:45 a.m. | 1. Approve consent agenda: ®<br>a. Additions to agenda? Approve agenda.<br>b. Minutes from September 26, 2016 MUC meeting<br>c. Review & approve payment of bills (including wire transfers) in the total amount of \$350,681.91 |
| 11:50 a.m. | 2. Review & approve minutes from the October 3 <sup>rd</sup> WMU Labor Committee meeting (Carol) M<br>a. Approve General Manager Employment Agreement ®  |
| 12:05 p.m. | 3. Approve request to issue RFP for audit services for 2016-2018 (Denise) M  |
| 12:10p.m.  | 4. Network Penetration Test update (NetSPI) (Mike)   |
| 12:15 p.m. | 5. For information & review:<br>a. August 2016 Financial Report (Denise)   |
| 12:20 p.m. | 6. General Manager's Report  |

® Resolution required

M Motion requested

NOTE: This meeting will be audibly recorded.

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

## GENERAL MANAGER'S REPORT – OCTOBER 10, 2016

### Est. Start Time

- |            |    |  |
|------------|----|--|
| 12:20 p.m. | 1. | Recap of annual Open House held on 10.04.16 (4:00-6:30 pm) <ul style="list-style-type: none"><li>• Approximately 1500 served</li><li>• Recipient of \$125 Utility Credit: Enrique Acosta</li></ul> |
| 12:25 p.m. | 2. | WMU Commissioner Terms discussion (need for realignment)   |
| 12:30 p.m. | 3. | Meeting w/GRE regarding Priam Substation was held 10.03.16. Next meeting is scheduled for 11.14.16. (Working on a Construction & Coordinated Planning Agreement.)                                  |
| 12:35 p.m. | 4. | Renewal of five-year lease extension with Windstream Communications (communications buildings/equipment)   |

\*\*\*\*\*

### **Future Events/Dates to Note:**

- WMU Planning Committee meeting – TBD (1<sup>st</sup> or 2<sup>nd</sup> week in November)
  - Annual policy update review
  - Priam Substation Project
- WMU Labor Committee meeting – TBD (1<sup>st</sup> or 2<sup>nd</sup> week in November)
  - Annual Labor Policy Review/Update
- MMUA Legislative Rally - January 31-February 1, 2017
- APPA Legislative Rally - February 27-March 1, 2017 (Washington, DC)
- APPA National Conference - June 19-21, 2017 (Orlando, FL)

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*