

**WILLMAR MUNICIPAL UTILITIES COMMISSION**  
**MEETING AGENDA**  
**MONDAY, AUGUST 14, 2017- 11:45 A.M.**

**Est. Start Time**

**BUSINESS MEETING**

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|------------|---|
| 11:45 a.m. | 1. Approve consent agenda: ®<br>a. Additions to agenda? Approve agenda.<br>b. Minutes from July 24, 2017 MUC meeting<br>c. Review & approve payment of bills (including wire transfers) in the total amount of \$1,305,041.50 |
| 11:50 a.m. | 2. Review & approve minutes from the July 24 <sup>th</sup> WMU Labor Committee Meeting <b>M</b> (Nate)  |
| 11:55 a.m. | 3. Review July 20 <sup>th</sup> WMU/COW staff meeting discussion (John)   |
| 12:05 p.m. | 4. Strategic Planning Progress Report – August 2017 (Kevin)<br>a. Customer Relations<br>b. Facility<br>c. Financial Policies<br>d. Operations<br>e. Organization<br>f. Power Supply   |
| 12:15 p.m. | 5. Request input re WMU Facilities Tour – August 28 <sup>th</sup> (Kevin)<br>a. Scheduling preference (begin with tour or MUC meeting)<br>b. Route selection (i.e. additions, deletions, suggestions)                         |
| 12:20 p.m. | 6. For information and review:<br>a. June 2017 Financial Reports (Denise)<br>b. May & June 2017 Power Supply Reports (Michelle)<br>c. July 2017 Wind Turbine Report (Jeron)   |
| 12:30 p.m. | 7. Request input re upcoming MUC terms. (Please contact either Carol or John with future intentions.)   |
| 12:35 p.m. | 8. General Manager’s Report   |

® Resolution required

**M** Motion requested

NOTE: This meeting will be audibly recorded.

***“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”***

## GENERAL MANAGER'S REPORT – AUGUST 14, 2017

- Recap attendance at the APPA Policy Makers Council Summer Meeting (Carol)
- WMU Planning Committee meeting – Monday, August 21<sup>st</sup> @ 11:30 a.m.
  - Review preliminary WMU 2018 Budget
- WMU Labor Committee meeting – Thursday, August 31<sup>st</sup> @ 9:00 a.m.
  - Employee Performance Policy
  - Power Plant staffing
  - Power Plant operations
- Cultural Employee Training – Tuesday, August 15<sup>th</sup> (2 sessions – 10:00 a.m. & 1:00 p.m.)

### **Future Events/Dates to Note:**

- WMU Planning Committee Meeting – August 21<sup>st</sup> @ 11:30 a.m.
- MMUA Summer Conference – August 21-23 (Madden's Resort – Brainerd) (John & Carol)
- WMU Labor Committee Meeting - August 31<sup>st</sup> @ 9:00 a.m.
- Public Power Week – Oct. 1-7
  - Annual WMU Open House – Oct. 3<sup>rd</sup> @ Willmar Civic Center (4:30-6:00 p.m.)

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