

WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA
MONDAY, DECEMBER 11, 2017- 11:45 A.M.

Est. Start Time

BUSINESS MEETING

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| 11:45 a.m. | 1. Approve consent agenda: ® (Commissioner Carol Laumer)
a. Additions to agenda? Approve agenda.
b. Minutes from November 27, 2017 MUC meeting
c. Review & approve payment of bills (including wire transfers) in the total amount of \$445,032.82 |
| 11:50 a.m. | 2. Annual departmental reviews & updates:
a. Facilities/Purchasing (Facilities/Purchasing Supv. Kevin Marti)
b. Information/Technology (IS Coordinator Mike Sangren)
c. Engineering (Staff Electrical Engineer Jeron Smith) |
| 12:05 p.m. | 3. For information & review:
a. September 2017 Financial Reports (Director of Finance Denise Runge)
b. October 2017 Financial Reports (Director of Finance Denise Runge)
c. October 2017 Power Supply Report (Power Supply Analyst Michelle Marotzke) |
| 12:15 p.m. | 4. Recognize Commissioner Dan Holtz for his years of service and dedication, 2011-2017 (Commissioner Carol Laumer) |
| 12:20 p.m. | 5. General Manager Harren's Report |

® Resolution required

™ Motion requested

NOTE: This meeting will be audibly recorded.

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

GENERAL MANAGER'S REPORT – DECEMBER 11, 2017

- City Council approved ordinance amending Utility rates. Staff will update budgets and cash flow statements.
- WMU/City Staff meeting notes from November 8th (re MOA's)
- Proposed MUC Educational Topics for 2018
- WMU Labor Committee meeting today (following MUC meeting):
 - Agenda items(s) to include: Non-union and General Manager wage adjustments; Personnel Policies updates; and, MUC Self-Evaluation results
- WMU Planning Committee meeting – Friday, December 15th @ 12:00 p.m.
 - Agenda item(s) to include: EAA; gas contract (extension); power supply options (joint action agency/remain independent/generation); diesel generators; and, David Turch & Associates.

Future Events/Dates to Note:

- WMU Labor Committee Mtg – Dec. 11th @ 12:30 p.m.
- WMU Planning Committee Mtg – Dec. 15 @ 12:00 p.m.
- 2018 APPA Legislative Rally – Feb. 26-28 (Washington, DC)
- 2018 APPA National Conference – June 15-20 (New Orleans, LA)

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