

WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, FEBRUARY 12, 2018 - 11:45 A.M.

Est. Start Time

BUSINESS MEETING

- | | | |
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| 11:45 a.m. | 1. | Approve consent agenda: ® (Commissioner Carol Laumer)
a. Additions to agenda? Approve agenda.
b. Minutes from January 22, 2018 MUC meeting
c. Review & approve payment of bills (including wire transfers) in the total amount of \$823,979.23 |
| 11:50 a.m. | 2. | Bid recommendations & awards for: (Electrical Engineer Jeron Smith)
a. Diesel Generator NESHAP Upgrades ®
b. Priam Substation Materials - Bid 1 ® |
| 12:00 p.m. | 3. | Educational Subjects:
a. Power Supply Update (Power Supply Manager Chris Carlson)
b. 2017 Power Plant Year-End Review (Facilities & Purchasing Supv. Kevin Marti & Power Plant Foreman Brian Hoover)
c. Safety & Compliance Updates (Compliance & HR Administrator Janell Johnson) |
| 12:15 p.m. | 4. | For information & review:
a. December 2017 Power Supply Report (Power Resources Analyst Michelle Marotzke)
b. January 2018 Wind Turbine Report (Electrical Engineer Jeron Smith) |
| 12:20 p.m. | 5. | General Manager John Harren's Report |

® Resolution required

™ Motion requested

NOTE: This meeting will be audibly recorded.

"Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers."

GENERAL MANAGER'S REPORT – FEBRUARY 12, 2018

- Due to APPA Legislative Rally conflict, consider rescheduling Feb. 26th MUC meeting (Friday, Feb. 23rd?)
- Joint Action Agency membership update:
 - Requested information to be returned by 02/12/18 (local generation will be addressed after the Power Supply decision has been made)
- FYI: Current project updates to note:
 - Priam Substation Site Grading (bids opened 01/31/18)
 - Bid recommendation & award: 02/26/18 MUC mtg. (or 23rd?)
 - Priam Substation Materials - Bids 2-6 (bids opened 02/05/18)
 - Bid recommendation & award: 02/26/18 MUC mtg. (or 23rd?)
- TBD: WMU Labor Committee meeting will be forthcoming
 - Agenda items(s) to include: Commissioner 101; review roles & responsibilities of MUC and Staff/Management; and, MUC Self-Evaluations
- TBD: WMU Planning Committee meeting will be forthcoming
 - Agenda item(s) to include: EAA; joint action agency; WMU/City MOA; and, new Kinect Energy gas contract (extension)

Future Events/Dates to Note:

- 2018 APPA Legislative Rally – Feb. 26-28 (Washington, DC)
- MMUA Legislative Conference – April 3-4 (St. Paul)
- MRES Annual Meeting – May 9 (Sioux Falls)
- 2018 APPA National Conference – June 15-20 (New Orleans, LA)

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