

**WILLMAR MUNICIPAL UTILITIES MINUTES**  
**MUNICIPAL UTILITIES AUDITORIUM**  
**JUNE 22, 2015**

The Municipal Utilities Commission met in its regular meeting on Monday, June 22, 2015 at 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Dan Holtz, Jeff Nagel, Joe Gimse, Justin Mattern and Abdirizak Mahboub. Absent were Commissioners Matt Schrupp and Carol Laumer.

Others present at the meeting were: General Manager Wesley Hompe, Director of Finance Tim Hunstad, Director of Operations John Harren, Power Supply Manager Chris Carlson, Power Production Supervisor Jon Folkedahl, Customer Service Supervisor Stacy Stien, Compliance Officer Janell Johnson, Administrative Secretary Beth Mattheisen, City Attorney Robert Scott (via teleconference), City Councilman Jim Dokken, and West Central Tribune Journalist David Little.

Due to the absences of President Schrupp and Secretary Laumer, Vice President Holtz opened the meeting by appointing Commissioner Gimse to serve as Acting Secretary. Following the appointment, Vice President Holtz requested the Commission to offer a resolution to approve the Consent Agenda. Prior to approval, General Manager Hompe requested that the April 2015 Power Supply Report be added to the agenda. Following review and discussion, Commissioner Nagel offered a resolution to approve the Consent Agenda with the inclusion of item 2.d., April 2015 Power Supply Report. Commissioner Gimse seconded.

**RESOLUTION NO. 27**

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- ❖ Minutes from the June 8, 2015 Commission meeting; and,
- ❖ Bills represented by vouchers No. 143493 to No. 143626 inclusive in the amount of \$2,341,775.13 with a MISO payment in the amount of \$36,216.30, and a Westmoreland Resources (coal) payment in the amount of \$81,981.94.

Dated this 22<sup>nd</sup> day of June, 2015.

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Vice President

ATTEST:

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Acting Secretary

The foregoing resolution was adopted by a vote of five ayes and zero nays.

At this time, a number of utility-related reports were presented to the Commission by Staff. These informational reports and analyses included:

1. April 2015 Financial Statements & Report (Director of Finance Hunstad)
2. 2015 NERC First Quarter Report (Compliance Officer Johnson)

3. May 2015 Wind Turbine Report (Power Production Supervisor Folkedahl)
4. April 2015 Power Supply Report (Power Supply Manager Carlson)

At this time, Commissioners Mahboub & Mattern, General Manager Hompe, and Director of Operations Harren presented the Commission with a recap of their recent attendance to the APPA National Conference held in Minneapolis (also attending the event were Commissioners Schrupp and Laumer). Together they chronicled a number of topics of interest discussed throughout the conference and pre-conference seminars. Among the various topics discussed were: 1) cyber security; 2) renewable energy; 3) distributed generation (i.e. solar, wind, etc.); 4) transmission investments; 5) various programs associated with distributed energy & solar power; 6) new technologies for both the home and community; 7) customer service interfacing (i.e. smart metering, smart grid, etc.); and, 8) effects on natural gas prices due to planned decommissioning of coal-fired power plants. The attendees expressed their appreciation to the Commission for the opportunity to participate in the conference which proved beneficial in gathering and exchanging of valuable information and ideas useful in addressing current and future issues facing WMU and its customers.

General Manager Hompe informed the Commission that the WMU Personnel Policy Manual is currently being updated to include a number of pertinent policies along with additional information related to the Utilities and its employees. Staff will seek Commission approval of the updated manual at the July 13<sup>th</sup> MUC meeting. (Note: The last modifications to the WMU Personnel Policy Manual were in 2013.)

Manager Hompe requested input from the Commissioners on possible dates & times to schedule a Strategic Planning Session. Following discussion, it was the consensus of the Commission to consider week nights (Tues.-Thurs.) during the summer months (possibly July) for scheduling of the session(s). Once the date, time and location have been confirmed, notices will be forward to all attendees.

General Manager Hompe reminded the Commissioners of a number of upcoming meetings/events to note. These include:

- WMU Labor Committee Meeting – June 22<sup>nd</sup> @ 1:00 p.m.
- City Council Public Hearing – July 6<sup>th</sup> @ 7:01 p.m. (Residential Net Energy Service Rate Ordinance)
- MMUA Annual Summer Conference (Breezy Point) – August 17<sup>th</sup>-19<sup>th</sup>

There being no further business to come before the Commission, Commissioner Mattern made a motion to adjourn the meeting. Commissioner Gimse seconded the motion, and the meeting was adjourned at 12:46 p.m. by a vote of five ayes and zero nays

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

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Beth Mattheisen  
Administrative Secretary

ATTEST:

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Joe Gimse, Acting Secretary