

WILLMAR MUNICIPAL UTILITIES MINUTES
MUNICIPAL UTILITIES AUDITORIUM
OCTOBER 26, 2015

The Municipal Utilities Commission met in its regular meeting on Monday, October 26, 2015 at 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Matt Schrupp, Dan Holtz, Jeff Nagel, Joe Gimse, Justin Mattern, and Abdirizak Mahboub. Absent was Commissioner Carol Laumer.

Others present at the meeting were: General Manager Wesley Hompe, Director of Operations John Harren, Director of Finance Tim Hunstad, Power Supply Manager Chris Carlson, Customer Service Supervisor Stacy Stien, Power Production Supervisor Jon Folkedahl, Administrative Secretary Beth Mattheisen, City Councilman Andrew Plowman, and City Attorney Robert Scott (via teleconference).

Due to the absence of Commission Secretary Laumer, President Schrupp opened the meeting by appointing Commissioner Nagel to serve as Acting Secretary. Following the appointment, President Schrupp requested the Commission to offer a resolution to approve the Consent Agenda. Following review and discussion, Commissioner Gimse offered a resolution to approve the Consent Agenda as presented. Commissioner Mahboub seconded.

RESOLUTION NO. 45

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- ❖ Minutes from the October 13, 2015 Commission meeting; and,
- ❖ Bills represented by vouchers No. 144398 to No. 144503 inclusive in the amount of \$2,169,144.45 with a MISO charge in the amount of \$42,518.91, and a Westmoreland Resources (coal) payment in the amount of \$82,546.62.

Dated this 26th day of October, 2015.

President

ATTEST:

Acting Secretary

The foregoing resolution was adopted by a vote of five ayes, zero nays, and one abstaining (Commissioner Holtz).

Director of Finance Hunstad reviewed with the Commission a proposed timetable to complete the WMU’s 2016 budget process. This was for information only.

Power Production Supervisor Folkedahl presented the Commission with an operational update of the WMU Power Plant. Among the areas reviewed and discussed were: 1) coal status (stockpiling data along with the usage process); 2) completed the overhaul of steam turbine #3 (including the

monitoring and testing which followed the successful completion of the project); 3) facility's safety improvements & upgrades (coal handling, carhoe, penthouse, central dust vacuum, ongoing safety & SOP training, etc.); and, 4) various areas of personnel training (i.e. turbine climbing & rescue training, Boiler Operator, Plant Operator).

General Manager Hompe presented the Commission with a request to schedule a meeting of the WMU Planning Committee. The main topic of discussion will focus on the facilities improvement project. It was the consensus of the Commission and Staff to tentatively schedule the meeting during the week of November 2nd (exact date and time to be determined).

General Manager Hompe informed the Commission that a crew of four WMU Line Department personnel had recently assisted MMUA in completing the construction of the pole field for the 2016 Public Power Lineworkers Rodeo. The Rodeo is where public power lineworkers come together from all over the United States to demonstrate their skill and knowledge in the craft of linework. The Rodeo site is at Canterbury Park in Shakopee and will be held April 1-2, 2016.

General Manager Hompe presented the Commissioners with a number of upcoming meetings/events to note. These include:

- 2016 APPA Events:
 - Legislative Rally – March 7-9 (Washington, DC)
 - Lineworker Rodeo – April 1-2 (Shakopee, MN)
 - National Conference – June 10-15 (Phoenix, AZ)

There being no further business to come before the Commission, Commissioner Holtz made a motion to adjourn the meeting. Commissioner Mattern seconded the motion which carried, and the meeting was adjourned at 12:15 p.m. by a vote of six ayes and zero nays.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

Beth Mattheisen
Administrative Secretary

ATTEST:

Jeff Nagel, Acting Secretary