

**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**FRIDAY, FEBRUARY 24, 2017- 11:45 A.M.**

**Est. Start Time**

**BUSINESS MEETING**

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|------------|---|
| 11:45 a.m. | 1. Approve consent agenda: ®<br>a. Additions to agenda? Approve agenda.<br>b. Minutes from February 13, 2017 MUC meeting<br>c. Review & approve payment of bills (including wire transfers) in the total amount of \$1,063,999.66   |
| 11:50 a.m. | 2. Appoint Chair & Vice Chair positions for WMU Committees: M<br>a. Planning Committee<br>b. Labor Committee  |
| 11:55 a.m. | 3. Review & approve minutes from the February 21 <sup>st</sup> WMU Planning Committee Meeting M (Justin)<br>a. Approve request to proceed with Power Plant Cooling Tower #2 Replacement Project M<br>b. Approve agreement with DGR Engineering to conduct engineering services for the Priam Substation Project®<br>c. Request acceptance of conceptual plan for the decommissioning of the district heating system (7-10 yr. plan) M |
| 12:15 p.m. | 4. Review, discuss & update: WMU 2017 SWOT Analysis (revised) (originated: 2013-2014) (John)<br>a. Organization<br>b. Financial Policies<br>c. Power Supply<br>d. Customer Relations<br>e. Operations   |
| 12:30 p.m. | 5. January 2017 Wind Turbine Report (Jon)   |
| 12:35 p.m. | 6. General Manager's Report   |

® Resolution required

M Motion requested

NOTE: This meeting will be audibly recorded.

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## GENERAL MANAGER'S REPORT - FEBRUARY 24, 2017

- Request to schedule a WMU Labor Committee meeting, Items to include:
  - Address Staffing (transitional issues)
  - City Pay Equity Study (w/City of Willmar & Rice Hospital)
  - General Manager – Goals & Expectations Review (6 mo.)

### **Future Events/Dates to Note:**

- APPA Legislative Rally - February 27-March 1, 2017 (Washington, DC)
  - Attending: Carol Laumer & John Harren
- APPA National Conference - June 19-21, 2017 (Orlando, FL)
- APPA Webinar Series: Public Utility Governance & Electric Utility 101 (1:00-2:30 p.m. in the WMU Conference Room)
  - Governance Structures, Accountabilities & Processes – March 7
  - Electric Utility 101: Generation – March 9
  - Electric Utility 101: Substations – March 30
  - Overview of Utility Financial Operations – April 6
  - Electric Utility 101: Transmission – April 13
  - Board Policy Development & Policy Compliance – May 2
  - Electric Utility 101: Distribution – May 11
  - Strategic Planning for Long-Term Effectiveness – May 30
  - Board-Driven Performance Evaluation: Governance & Management – July 5

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