



Willmar Municipal Utilities
 PO Box 937, 700 Litchfield Ave SW
 Willmar, MN 56201
 Phone 320-235-4422 * Fax 320-235-3980
www.wmu@willmar.mn.us

For Office Use Only:

SO#: _____ Account #: _____ (Prev. Address)
 SO#: _____ Account #: _____ (New Address)

Application for Service

Name: _____ Status: Renter Owner
Last First M.I.

Business Name: _____

Previous Address: _____ Move Out Date: ____/____/____
PO Box / Street City State Zip

New Physical Address: _____ Move In Date: ____/____/____
Street Apt. Name Apt. #

Mailing Address (if different from physical address): _____

Telephone: _____ Social Security Number or EIN _____
Home Cell Work (Used for collections purposes only)

Email Address _____

By checking this box, you are authorizing WMU to send notifications based on the information above via email or SMS (text) message. (E.g. outage information)

My home has: Central Air Conditioning Window Unit A/C No Air Conditioning

DEPOSIT

A deposit is required before activating any rental or leased property accounts. Deposits will be applied to the account after a residential customer has made twelve (12) consecutive "on-time" payments when a Social Security Number (SSN) is provided. Commercial customers must make twenty-four (24) consecutive "on-time" payments and provide an EIN. When the account is closed, the deposit will be applied to the final bill and a refund check will be issued for any remaining credit balance.

Residential deposit = \$250.00
 Commercial deposit = Two times the average monthly bill for all utility service.

RED FLAGS RULE

As part of the FTC's Red Flags Rule, WMU is required to verify every applicant's identity.
 Identity Verified: Driver's License Identification Card Other _____

As a requirement of service, I agree that WMU and Landlord/Property Owner/Management Company listed below have my permission to discuss all billed utility services provided by WMU for this property.

Landlord/Property Owner/Management Company _____ Phone _____

As account holder, if you would like to allow someone other than yourself and your Landlord/Property Owner/Management Company to have access to the billing information contained in your account, they must be listed below.

Name: _____ Name: _____
Last First Last First

I certify as the account holder and responsible party of this account that the above information is true and correct and that the above person(s) listed may have access to the information regarding my account in relationship to account balances, account usage or changes and other basic information. Under no circumstance will my social security number or EIN ever be shared with the authorized persons.

 Applicant Signature Date



**WILLMAR MUNICIPAL UTILITIES
DATA PRIVACY NOTICE: “TENNESSEN WARNING”**

As part of your application for municipal utility services, and in providing those services, Willmar Municipal Utilities (WMU) requests private or confidential data about you. The private or confidential information that you provide is not available to the public. In accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Section 13.04, subd. 2, WMU must notify you of the following three points:

1. The purpose and intended use of the requested information:
To confirm your identity; to process your application; to determine your credit status for receipt of services; to provide products and services; to communicate with you; to respond to your questions; to provide customer support; to schedule or respond to maintenance or service calls; to collect monies owed for the services or equipment provided; to protect against fraud, unauthorized transactions, and claims; to operate, evaluate, and improve our business; and to determine eligibility for and administer customer participation in events, utility programs, surveys, promotions, rebates, and assistance.

2. You may refuse to provide private or confidential data to WMU. If you do not supply this information, however, WMU will be unable to process your application or provide utility services.

3. The information that you provide may be accessible to the following persons or entities:
 - You, and persons who have your express written consent;
 - WMU and City officials and staff who reasonably require access to your information in the course of their work duties or responsibilities;
 - Credit or collection agencies to assist in determining credit or collecting on an account if it becomes delinquent;
 - State agencies such as the Minnesota Department of Commerce; and
 - Outside vendors required under contract with WMU to maintain the confidentiality of the information, including, but not limited to, billing and credit card processing, wholesale power supplier, energy consultants, rebate providers, and energy assistance agencies.

In addition, as permitted by Minnesota Statutes, Section 13.685, WMU may release your private or confidential data to:

- A law enforcement agency that requests access to the data in connection with an investigation;
- A school for purposes of compiling pupil census data;
- A public child support authority to establish or enforce child support; or
- Any other person when use of the data directly advances the general welfare, health, or safety of the public.

Other government entities accessing private or confidential data must also comply with the Minnesota Government Data Practices Act.

I acknowledge by signing this form that I have been informed of and understand my rights and I hereby consent to the release of the above information to WMU for the purposes stated herein. The information that I have provided is accurate.

(Signature of Individual Authorizing Release)

Date