



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA
MONDAY, DECEMBER 12, 2022 – 11:45 AM
WMU AUDITORIUM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Pledge of Allegiance		
2	11:47 am	Request changes or additions to presented agenda (MUC President Bruce DeBlicek)		
3	11:48 am	Approve consent agenda including: (MUC President Bruce DeBlicek) ® <ul style="list-style-type: none"> - Minutes from November 28, 2022 MUC meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$2,485,040.57. 		
4	11:50 am	Approve November 28th WMU LC Meeting minutes (MUC Dave Baumgart, Chair) ^M (see “Nov 28 2022 LC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Approve 2023 Personnel Policy updates ® - Approve new WMU logo design ^M - Approve 2023 health insurance premium & deductible adjustments for staff ® 		
5	12:00 pm	Approve November 28th WMU PC Meeting minutes (MUC Shawn Mueske, Chair) ^M (see “Nov 28 2022 PC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Approve 2023 Operations Policy updates ® - Approve to begin property negotiations for new bldg. site ^M - Approve moving forward with sale process of WMU property ^M 		
6	12:10 pm	Approve December 7th WMU LC Meeting minutes (MUC Dave Baumgart, Chair) ^M (see “Dec 7 2022 LC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Approve General Manager COLA adjustment effective January 1, 2023 ® 		
7	12:15 pm	Monthly Financial Reports (Finance & Office Services Supervisor Andrea Pekker) <ul style="list-style-type: none"> - October 2022 Financials: <ul style="list-style-type: none"> o Electric o Water o All Divisions (combined) o Graphs YTD - Investment Portfolio (October 31, 2022) - October 2022 Cost of Power Report 		
8	12:20 pm	November 2022 Wind Turbine Report (Facilities & Maint. Supv. Kevin Marti)		
9	12:25 pm	Annual Year-End Review: IT Department (IS Coordinator Mike Sangren) <ul style="list-style-type: none"> - NetSPI Pen Tests (network infrastructure testing) 		
10	12:35 pm	Approve 2023 Consultant Listing (General Manager John Harren) ®		
11	12:40 pm	December 5th Outage Report (Staff Electrical Engineer Jeron Smith)		
12	12:45 pm	Annual business items (General Manager John Harren) <ul style="list-style-type: none"> - Concur with 2023 MUC Listing of Anticipated Educational Subjects - 2023 MUC Meeting Schedule ^M 		

13	12:55 pm	General Manager's Report (General Manager John Harren) <ul style="list-style-type: none"> - Holiday Luncheon: Tues., December 13th (12:00-1:00 pm) - Reminder: Next MUC Meeting is Wednesday, December 21st (@ 11:45 am) 		
14	1:15 pm	Adjournment		
		Future events/dates to note: <ul style="list-style-type: none"> - 2023 MMUA Legislative Conference: January 24-25 (St. Paul) - 2023 APPA Legislative Rally: February 27th through March 1st (Washington DC) 		
		2021 WMU Strategic Plan: <ul style="list-style-type: none"> - Utility Identity - Reliable Public Power Provider - Communications, Education & Outreach - Staff Development - Infrastructure - Planning - Technology - New Building 		

® Resolution required
M Motion requested
Note: This meeting is audibly recorded.