

**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**MONDAY, JANUARY 22, 2018- 11:45 A.M.**

**Est. Start Time**

**BUSINESS MEETING**

- |            |    |   |
|------------|----|---|
| 11:45 a.m. | 1. | Approve consent agenda: ® (Commissioner Mattern)<br>a. Additions to agenda? Approve agenda.<br>b. Minutes from January 8, 2018 MUC meeting<br>c. Review & approve payment of bills (including wire transfers) in the total amount of \$2,264,193.52 |
| 11:50 a.m. | 2. | David Turch (Washington DC consultant/lobbyist) will be in attendance to address the Commission.  |
| 12:00 p.m. | 3. | Strategic Planning: Power Supply (SWOT Analysis Update) (Facilities & Purchasing Manager Marti, Power Resources Analyst Marotzke & Power Supply Manager Carlson)  |
| 12:15 p.m. | 4. | November 2017 Power Supply Report (Power Resources Analyst Marotzke)  |
| 12:20 p.m. | 5. | Annual Line Department Update (Line Dept. Supervisor Graves)  |
| 12:30 p.m. | 6. | Review 2018 WMU Consultant Listing (General Manager Harren)   |
| 12:35 p.m. | 7. | General Manager Harren's Report   |

® Resolution required

™ Motion requested

NOTE: This meeting will be audibly recorded.

*"Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers."*

## GENERAL MANAGER'S REPORT – JANUARY 22, 2018

- FYI: Current project updates to note:
  - Diesel Generator NESHAP Upgrades (out for bids)
    - Bid opening: 01/29/18 @ 1:30 p.m.
    - Bid recommendation & acceptance: 02/12/18 MUC mtg.
  - Priam Substation Site Grading (out for bids)
    - Bid opening: 01/31/18 @ 2:00 p.m.
    - Bid recommendation & acceptance: 02/26/18 MUC mtg.
  - Priam Substation Materials (out for bids)
    - Bid opening: 02/05/18 @ 2:00 p.m.
    - Bid recommendation & acceptance: 02/12/18 MUC mtg.
  - Joint Action Agency Membership
    - Requested information to be returned by 02/12/18 (local generation will be addressed after the Power Supply decision has been made)
- TBD: WMU Labor Committee meeting will be forthcoming
  - Agenda items(s) to include: Commissioner 101; review roles & responsibilities of MUC and Staff/Management; and, MUC Self-Evaluations
- TBD: WMU Planning Committee meeting will be forthcoming
  - Agenda item(s) to include: EAA; joint action agency; WMU/City MOA; and, new Kinect Energy gas contract (extension)

### **Future Events/Dates to Note:**

- 2018 APPA Legislative Rally – Feb. 26-28 (Washington, DC)
- 2018 APPA National Conference – June 15-20 (New Orleans, LA)

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