

WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA
MONDAY, MARCH 12, 2018 – 11:45 A.M.

Est. Start Time

BUSINESS MEETING

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| 11:45 a.m. | 1. Request any changes or additions to the presented agenda.
(Commissioner Carol Laumer) |
| 11:47 a.m. | 2. Approve consent agenda: ® (Commissioner Carol Laumer)
a. Minutes from February 23, 2018 MUC meeting
b. Review & approve payment of bills (including wire transfers) in the total amount of \$143,474.19 |
| 11:50 a.m. | 3. Pending litigation discussion: Due to attorney-client privilege this portion of the meeting will be closed pursuant to Minnesota Statute, Section 13D.05, subdivision 3 (b) under the attorney/client privilege exception to the Minnesota Open Meeting Law. ^M (Commissioner Carol Laumer) |
| 12:05 p.m. | 4. Review & approve WMU Labor Committee Meeting minutes:
(Commissioner Nathan Weber)
a. February 12, 2018 ^M
b. February 23, 2018 ^M |
| 12:10 p.m. | 5. Financial information for review & discussion: (Director of Finance Denise Runge)
a. December 2017 Financial Reports
b. Designate US Bank as official depository ^M
c. Establish 2018 Fund Balances ^M |
| 12:15 p.m. | 6. Recommendation to award contracts: (Staff Electrical Engineer Jeron Smith)
a. 2018 Underground Electrical Construction ®
b. 2018 Northside Replacement Construction ® |
| 12:20 p.m. | 7. Informational/Educational topics for review:
a. Energy Services/Marketing Update (Energy Services Rep Mary Kosbab)
b. Customer Service Update (Customer Service Supv. Stacy Stien)
c. February 2018 Wind Turbine Report (Staff Electrical Engineer Jeron Smith) |
| 12:30 p.m. | 8. General Manager John Harren's Report |

® Resolution required

^M Motion requested

NOTE: This meeting will be audibly recorded.

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

GENERAL MANAGER'S REPORT – MARCH 12, 2018

- Recap of APPA Legislative Rally (Commissioners Laumer & Mahboub and GM Harren)
- TBD: WMU Labor Committee meeting will be forthcoming
 - Agenda items(s) to include: Commissioner 101; review roles & responsibilities of MUC and Staff/Management; and, MUC Self-Evaluations
- TBD: WMU Planning Committee meeting will be forthcoming
 - Agenda item(s) to include: EAA; WMU/City MOA; and, new gas contract (Kinect or Trane)
 - Assess EAA in 2018 for any given month (if required)?

Future Events/Dates to Note:

- MMUA Legislative Conference – April 3-4 (St. Paul)
- MRES Annual Meeting – May 9 (Sioux Falls)
- 2018 APPA National Conference – June 15-20 (New Orleans, LA)

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