



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**MONDAY, NOVEMBER 26, 2018 - 11:45 AM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	<b>Start Time</b>	<b>Agenda Item</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>
1	11:45 am	<b>Request changes or additions to presented agenda</b> (MUC Carol Laumer)		
2	11:46 am	<b>Approve consent agenda</b> (MUC Carol Laumer) ® <ul style="list-style-type: none"> <li>- Minutes from November 13, 2018 MUC meeting</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$2,153,432.76</li> </ul>		
3	12:00 pm	<b>Monthly Financial Updates:</b> (Director of Finance Denise Runge) <ul style="list-style-type: none"> <li>- October 2018 Financial Reports</li> <li>- October 31, 2018 Investment Portfolio</li> </ul>		
4	12:05 pm	<b>Commission &amp; Staff Update</b> (General Manager John Harren)		
5	12:15 pm	<b>Strategic Planning Update (SWOT Analysis): Customer Relations</b> (Facilities/Maint. Supervisor Kevin Marti/Power Resources Analyst Michelle Marotzke/Customer Service Supervisor Stacy Stien) <ul style="list-style-type: none"> <li>- Customer Relations Overview</li> <li>- Customer Service Detailed Update</li> </ul>		
6	12:20 pm	<b>Oct. 2018 Wind Turbine Report</b> (Facilities/Maint. Supervisor Kevin Marti)		
7	12:25 pm	<b>Announce Commissioner Reappointments</b> (MUC Carol Laumer)		
8	12:30 pm	<b>Proposed MUC Listing of Anticipated Educational Topics for 2019 (request MUC input)</b> (General Manager John Harren)		
9	12:35 pm	<b>General Manager’s Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- Reminder: MUC Self-Evaluation Survey due Nov. 27<sup>th</sup></li> <li>- WMU LC Meeting - Dec. 5<sup>th</sup> @ 12:00 pm - Agenda items to include: Personnel Policies annual review; 2019 COLA; General Manager’s annual review; and, MUC Self-Evaluation Survey results.</li> <li>- TBD: WMU PC Meeting – Agenda item(s) to include: revenue neutrality update; generation study analysis; and, banking change.</li> </ul>		
		<b>Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- WMU Safety Award Luncheon – Dec. 14<sup>th</sup> @ 12:00 pm</li> <li>- 2019 MMUA Legislative Conference – Jan. 29-30 (St. Paul)</li> <li>- 2019 APPA Legislative Rally – Feb. 25-27 (Washington, DC) (Laumer/DeBlicke/Harren)</li> </ul>		

® Resolution required    M Motion requested

Note: This meeting is audibly recorded.