



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**MONDAY, DECEMBER 10, 2018 - 11:45 AM**

***"Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers."***

	<b>Start Time</b>	<b>Agenda Item</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>
1	11:45 am	<b>Request changes or additions to presented agenda</b> (MUC Carol Laumer)		
2	11:46 am	<b>Approve consent agenda</b> (MUC Carol Laumer) ® <ul style="list-style-type: none"> <li>- Minutes from November 26, 2018 MUC meeting</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$963,153.41</li> </ul>		
3	12:00 pm	<b>Approve minutes from the December 5<sup>th</sup> WMU Labor Committee Meeting:</b> (MUC Nate Weber) M <ul style="list-style-type: none"> <li>- Approve revisions (annual) to 2019 Personnel Policies M</li> <li>- Approve 2019 Non-Union Wage Adjustment ®</li> </ul>		
4	12:05 pm	<b>Power Supply Report</b> (Power Supply Manager Chris Carlson)		
5	12:10 pm	<b>Bid award recommendation: 2018 Load Control Module Replacement</b> ® (Staff Electrical Engineer Jeron Smith)		
6	12:15 pm	<b>Approve Load Control Module purchase</b> (Facilities/Maint. Supv. Kevin Marti) ®		
7	12:20 pm	<b>Nov. 2018 Wind Turbine Report</b> (Facilities/Maint. Supervisor Kevin Marti)		
8	12:25 pm	<b>2019 MRES Rates</b> (Power Supply Manager Chris Carlson)		
9	12:30 pm	<b>Draft: Facilities Assignment Agreement</b> (Power Supply Manager Chris Carlson)		
10	12:35 pm	<b>Educational/Departmental Updates:</b> <ul style="list-style-type: none"> <li>- Facilities/Maintenance and Power Plant (Facilities/Maint. Supv. Kevin Marti)</li> <li>- IT (Information Systems Manager Mike Sangren)</li> </ul>		
11	12:40 pm	<b>MRES Monthly Update</b> (General Manager Harren) <ul style="list-style-type: none"> <li>- MRES &amp; WMMPA Board of Directors Meeting Summary (Nov. 8<sup>th</sup>)</li> <li>- Video Summary</li> </ul>		
12	12:45 pm	<b>General Manager's Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- TBD: WMU LC Meeting – Agenda item: GM Step Adjustment consideration</li> <li>- TBD: WMU PC Meeting – Agenda item(s) to include: revenue neutrality update; generation study analysis; and, banking change.</li> <li>- TBD: Commission Work Session – Agenda item: MUC Self-Evaluation Survey results</li> <li>- Reminder: Next MUC Mtg. – Wednesday, December 26<sup>th</sup></li> </ul>		
		<b>Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- WMU Safety Award Luncheon – Dec. 14<sup>th</sup> @ 12:00 pm</li> <li>- 2019 MMUA Legislative Conference – Jan. 29-30 (St. Paul) (DeBlieck/Harren)</li> <li>- 2019 APPA Legislative Rally – Feb. 25-27 (Washington, DC) (Laumer/DeBlieck/Harren)</li> </ul>		

® Resolution required    M Motion requested

Note: This meeting is audibly recorded.