



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**WEDNESDAY, DECEMBER 26, 2018 – 11:45 AM**

***“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”***

	<b>Start Time</b>	<b>Agenda Item</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>
1	11:45 am	<b>Request changes or additions to presented agenda</b> (MUC Carol Laumer)		
2	11:46 am	<b>Approve consent agenda</b> (MUC Carol Laumer) ® <ul style="list-style-type: none"> <li>- Minutes from December 10, 2018 MUC meeting</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$2,718,916.82</li> </ul>		
3	12:00 pm	<b>Approve minutes from the December 17<sup>th</sup> WMU Labor Committee Meeting:</b> (MUC Nate Weber) M <ul style="list-style-type: none"> <li>- Approve General Manager’s step adjustment increase (effective: 01.01.19) ®</li> </ul>		
4	12:10 pm	<b>Financial Reports: November 2018</b> (Director of Finance Denise Runge) <ul style="list-style-type: none"> <li>- November 2018 Financial Reports</li> <li>- November 30, 2018 Investment Portfolio</li> </ul>		
5	12:20 pm	<b>Strategic Planning Update (SWOT Analysis): Organization</b> Facilities & Maintenance Supervisor Kevin Marti and Energy Services/Marketing Rep Michelle Marotzke) <ul style="list-style-type: none"> <li>- Organization Summary</li> <li>- Organization Detailed Listing</li> </ul>		
6	12:30 pm	<b>General Manager’s Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- Dec. 20<sup>th</sup> MUC Work Session (recessed until 01.14.19 MUC Mtg.)</li> <li>- Priam Substation update</li> <li>- Agreements update: completed Facilities Assignment Agreement (power supply); and, working on Joint Pricing Zone Agreement (GRE)</li> <li>- TBD: WMU PC Meeting – Agenda item(s) to include: revenue neutrality update; generation study analysis; and, banking change.</li> </ul>		
7	12:45 pm	<b>Adjournment</b>		
		<b>Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- 2019 MMUA Legislative Conference – Jan. 29-30 (St. Paul) (DeBlieck/Harren)</li> <li>- 2019 APPA Legislative Rally – Feb. 25-27 (Washington, DC) (Laumer/DeBlieck/Harren)</li> </ul>		

® Resolution required    M Motion requested

Note: This meeting is audibly recorded.