



WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, SEPTEMBER 9, 2019 - 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1st	2nd
1	11:45 am	Request changes or additions to presented agenda (MUC Carol Laumer)		
2	11:46 am	Approve consent agenda (MUC Carol Laumer) ® <ul style="list-style-type: none"> - Minutes from August 26, 2019 MUC meeting - Review & approve payment of bills (including wire transfers) in the amount of \$782,773.47. 		
3	11:50 am	Approve September 4th WMU LC Meeting Minutes (MUC Nate Weber, Chair) M (see “Sept 4 2019 LC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Authorize consulting services to provide team-building training (<i>Joe Schmit Silent Impact - Interactive IMPACT LEADERSHIP Seminar</i>) ® - Approve WMU Strategic Initiatives with Task Lists & Timelines M - Approve Emergency Succession Plan: General Manager M 		
4	12:00 pm	Based on the 2019 WMU Electric & Water Rate Study (conducted by DBC), request the Commission to concur and proceed with the rate adjustment process and schedule a Public Hearing for September 23 2019 beginning at 11:47 a.m. (MUC Carol Laumer) M <ul style="list-style-type: none"> - Review proposed Rate Adjustment Ordinance 		
5	12:05 pm	Approve Vendor Selection to Conduct Pen Test (IS Coordinator Mike Sangren) ®		
6	12:10 pm	Homeland Security Report (Facilities & Maintenance Supervisor Kevin Marti and Compliance & HR Manager Janell Johnson)		
7	12:25 pm	July 2019 Cost of Power Report (Director of Finance Denise Runge)		
8	12:30 pm	August 2019 Wind Turbine Report (Facilities & Maintenance Supervisor Kevin Marti)		
9	12:35 pm	Recap of Recent Conferences/Meetings/Events: <ul style="list-style-type: none"> - MMUA Summer Conference- Aug. 19-21 (MUC Carol Laumer & Bruce DeBlicek, GM John Harren and Energy Services/Marketing Rep Michelle Marotzke) - MUC Carol Laumer was presented the “2019 MMUA Distinguished Service Award”. This award is given to individuals who perform outstanding service in support of the association and its goals. (MUC Justin Mattern) - Renewable Energy Breakfast – August 27th (MUC Bruce DeBlicek & GM John Harren) - MRES Laramie River Station/Grayrocks Dam & Reservoir Tour – Aug. 27-28 (MUC Carol Laumer) - MRES Regional Policymakers Dinner/Discussion – Sept. 5th (MUC Laumer/DeBlicek/ Mattern & GM Harren) 		
10	12:55 pm	General Manager’s Report (General Manager John Harren) <ul style="list-style-type: none"> - Mutual Aid provided by Linemen Zack Larson & Dylan Berg – Hurricane Dorian (Florida) - TBD: Future PC Meeting – Agenda item(s): Power Plant; and, review disconnection policy & procedures 		
11	1:00 pm	Adjournment		
		2019 Future Events/Dates of Interest: <ul style="list-style-type: none"> - MRES Area Meeting (Alexandria) – Thurs., Oct. 24th (9:00 am-1:30 pm) - MRES Legal Seminar - Staying Current: Emerging Issues for Utilities - Oct. 4th 		

		<p>2019 WMU Strategic Initiatives (MUC approved 05.13.19)</p> <ul style="list-style-type: none"> - Admin and Operations Buildings - Financial Position - Generation: Gas/Diesel and Power Plant - Generation: Renewable Energy - Substations/Transmission - Water Treatment Plant 		

Resolution required
 Motion requested
Note: This meeting is audibly recorded.