



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**MONDAY, OCTOBER 28, 2019 – 11:45 AM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	<b>Start Time</b>	<b>Agenda Item</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>
1	11:45 am	<b>Request Changes or Additions to Presented Agenda</b> (MUC Justin Mattern)		
2	11:46 am	<b>Approve Consent Agenda</b> (MUC Justin Mattern) ® <ul style="list-style-type: none"> <li>- Minutes from October 14, 2019 MUC meeting</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$2,435,405.23.</li> </ul>		
3	11:50 am	<b>Approve October 15<sup>th</sup> WMU PC Mtg. Minutes</b> (MUC Bruce DeBlieck Chair) M (see “Oct 15 2019 PC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> <li>- WMU Work Session re Power Plant: Tues., Nov. 5<sup>th</sup> @11:00 am</li> <li>- Request support to pursue transmission buildout/investment project M</li> </ul>		
4	12:00 pm	<b>Monthly Financial Reports</b> (Director of Finance Denise Runge) <ul style="list-style-type: none"> <li>- September 2019 Financials:               <ul style="list-style-type: none"> <li>o Electric</li> <li>o Water</li> <li>o District Heat</li> <li>o All Divisions (total)</li> <li>o Graphs (YTD)</li> </ul> </li> <li>- September 30, 2019 Investment Portfolio</li> </ul>		
5	12:05 pm	<b>August 2019 Cost of Power Report</b> (Director of Finance Denise Runge)		
6	12:10 pm	<b>Accept Letter of Resignation from MUC Brendan MacDonald</b> (MUC Justin Mattern) M <ul style="list-style-type: none"> <li>- Request input for potential candidate(s) to fill vacancy</li> </ul>		
7	12:15 pm	<b>General Manager’s Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- MUC Invitation to attend “<i>IMPACT Leadership Workshop</i>” – Dec. 13<sup>th</sup></li> <li>- TBD: WMU Labor Committee Meeting – Agenda items to include:               <ul style="list-style-type: none"> <li>o Review Personnel Policies; non-union wages &amp; health insurance</li> </ul> </li> <li>- TBD: WMU Planning Committee Meeting – Agenda item(s) to include:               <ul style="list-style-type: none"> <li>o Review Operations Policies</li> </ul> </li> </ul>		
8	12:20 pm	<b>Adjournment</b>		
		<b>Future Events/Dates of Interest:</b> <ul style="list-style-type: none"> <li>- WMU Work Session: Tues., Nov 5<sup>th</sup> @ 11:00 am (WMU Auditorium)</li> <li>- Joe Schmit’s “<i>IMPACT Leadership Workshop</i>” – Friday, Dec. 13<sup>th</sup> (7:30 am-12:00 pm) (WMU Auditorium)</li> <li>- 2020 APPA Legislative Rally – Feb. 24-26 (Washington, DC)</li> </ul>		
		<b>2019 WMU Strategic Initiatives w/Task Lists &amp; Timelines</b> (approved 09.09.19) <ul style="list-style-type: none"> <li>- Admin and Operations Buildings</li> <li>- Financial Position</li> <li>- Generation: Gas/Diesel and Power Plant</li> <li>- Generation: Renewable Energy</li> <li>- Substations/Transmission</li> <li>- Water Treatment Plant</li> </ul>		

® Resolution required    M Motion requested    Note: This meeting is audibly recorded.