



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**TUESDAY, NOVEMBER 12, 2019 – 11:45 AM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	Start Time	Agenda Item	1 <sup>st</sup>	2 <sup>nd</sup>
1	11:45 am	<b>Request Changes or Additions to Presented Agenda</b> (MUC Carol Laumer)		
2	11:46 am	<b>Approve Consent Agenda</b> (MUC Carol Laumer) ® <ul style="list-style-type: none"> <li>- Minutes from October 28, 2019 MUC meeting</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$318,798.27.</li> </ul>		
3	11:50 am	<b>Approve November 5<sup>th</sup> MUC Work Session Minutes</b> (MUC Carol Laumer) M (see “Nov 5 2019 Work Session” on your iPad for additional information) <ul style="list-style-type: none"> <li>- Approve future directive for Power Plant (facility &amp; staff) ®</li> <li>- Request action for Catastrophic Event Plan M</li> </ul>		
4	11:55 am	<b>Council Approved Ordinance to Amend Utility Rates</b> (General Manager Harren) <ul style="list-style-type: none"> <li>- Ordinance #1442 (11.04.19) Amending Utility Rates (rates effective 01.01,20)</li> <li>- Approve Amended 2020 WMU Budget ®               <ul style="list-style-type: none"> <li>o Revised: 2020 WMU Water Budget</li> <li>o Revised: Statement of Cash Flows – Water (2020-2024)</li> </ul> </li> </ul>		
5	12:00 pm	<b>2020 MUC Educational Topics Schedule (tentative)</b> (General Manager Harren)		
6	12:05 pm	<b>October 2019 Wind Turbine Report</b> (Facilities & Maintenance Supervisor Kevin Marti)		
7	12:10 pm	<b>MRES Monthly Board Meeting Update</b> (General Manager Harren) <ul style="list-style-type: none"> <li>- MRES &amp; WMMPA Board Meeting Summary (October 2019)</li> <li>- Video Notice</li> </ul>		
8	12:15 pm	<b>General Manager’s Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- WMU Labor Committee Mtg. (re Grievance) – Tues., Nov 12<sup>th</sup> @ 12:20 pm</li> <li>- 2020 Legal Services Rate Fee Adjustment (Flaherty &amp; Hood, P.A.)</li> <li>- MUC Invitation to attend “<i>IMPACT Leadership Workshop</i>” – Dec. 13<sup>th</sup></li> <li>- TBD: WMU Labor Committee Meeting – Agenda items to include:               <ul style="list-style-type: none"> <li>o Review Personnel Policies; non-union wages &amp; health insurance</li> </ul> </li> <li>- TBD: WMU Planning Committee Meeting – Agenda item(s) to include:               <ul style="list-style-type: none"> <li>o Review Operations Policies</li> </ul> </li> </ul>		
9	12:20 pm	<b>Adjournment</b>		
		<b>Future Events/Dates of Interest:</b> <ul style="list-style-type: none"> <li>- WMU LC: Tues., Nov 12<sup>th</sup> @ 12:20 pm (WMU Conference Room)</li> <li>- “<i>IMPACT Leadership Workshop</i>” – Fri., Dec. 13<sup>th</sup> (7:30 am-12:00 pm)</li> <li>- Employee/MUC Safety Luncheon – Friday, Dec. 13<sup>th</sup> (12:00 pm)</li> <li>- 2020 APPA Legislative Rally – Feb. 24-26 (Washington, DC)</li> </ul>		
		<b>2019 WMU Strategic Initiatives w/Task Lists &amp; Timelines</b> (approved 09.09.19) <ul style="list-style-type: none"> <li>- Admin and Operations Buildings</li> <li>- Financial Position</li> <li>- Generation: Gas/Diesel and Power Plant</li> <li>- Generation: Renewable Energy</li> <li>- Substations/Transmission</li> <li>- Water Treatment Plant</li> </ul>		

® Resolution required    M Motion requested

Note: This meeting is audibly recorded.