



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**MONDAY, JANUARY 13, 2020- 11:45 AM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	<b>Start Time</b>	<b>Agenda Item</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>
1	11:45 am	<b>Introduction of new Commissioner: Cole Erickson</b> (2019 MUC President Carol Laumer)		
2	11:50 am	<b>Administer the Oath of Office for MUC Appointment (new) &amp; Reappointments (notarized)</b> (2019 MUC President Carol Laumer) <ul style="list-style-type: none"> <li>- New Appointment: Commissioner Erickson (3 yr. term)</li> <li>- Reappointments: Commissioners Mattern, Mahboub &amp; DeBlieck</li> </ul>		
3	11:55 am	<b>Election of Officers for 2020</b> (2019 MUC President Carol Laumer) <sup>M</sup> <ul style="list-style-type: none"> <li>- President</li> <li>- Vice President</li> <li>- Secretary</li> <li>- Treasurer</li> </ul>		
4	11:58 am	<b>Request changes or additions to presented agenda</b> (2020 MUC President)		
5	12:00 pm	<b>Approve consent agenda</b> (2020 MUC President) ® <ul style="list-style-type: none"> <li>- Minutes from December 23, 2019 MUC meeting</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$262,270.11</li> </ul>		
6	12:05 pm	<b>2020 Organizational Business:</b> (2020 MUC President) <ul style="list-style-type: none"> <li>- Set regular Commission meeting schedule<sup>M</sup></li> <li>- WMU Committee appointments:<sup>M</sup> <ol style="list-style-type: none"> <li>a. Labor Committee (2019: Weber, Magnuson, Mahboub)</li> <li>b. Planning Committee (2019: DeBlieck, Mattern, MacDonald/vacant)</li> </ol> </li> </ul>		
7	12:10 pm	<b>2020 Annual Designation of Official Depository</b> (Director of Finance Denise Runge) <sup>M</sup>		
8	12:15 pm	<b>December 2019 Wind Turbine Report</b> (Facilities/Maintenance Supervisor Kevin Marti)		
9	12:20 pm	<b>MRES December 2019 Board Meeting Summary (video)</b> (General Manager John Harren)		
10	12:25 pm	<b>Educational Topic: Commissioner 101(annual data review)</b> (General Manager John Harren)		
11	12:45 pm	<b>General Manager’s Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- FYI: 2019 Holiday Gift Listing log (recd. from business associates)</li> <li>- TBD: WMU PC Meeting - Agenda items to include: <ul style="list-style-type: none"> <li>o Power Plant: Phases 1 &amp; 2; City Opportunity Zone incentive; Bldg. Project; Street Lighting Agreement; and, Water Treatment Plant</li> </ul> </li> <li>- TBD: WMU LC Meeting - Agenda items to include: <ul style="list-style-type: none"> <li>o Personnel Policies (annual review); and, MUC Self-Evaluation</li> </ul> </li> </ul>		
12	12:50 pm	<b>Adjournment</b>		

		<p><b>Future Events/Dates to Note:</b></p> <ul style="list-style-type: none"> <li>- 2020 APPA Legislative Rally – Feb. 24-26 (Washington, DC) (Laumer/ DeBlieck/ Harren)</li> <li>- 2020 MMUA Legislative Conference – March 31-April 1 (St. Paul)</li> </ul>		
		<p><b>2019 WMU Strategic Initiatives w/Task Lists &amp; Timelines</b> (approved 09.09.19)</p> <ul style="list-style-type: none"> <li>- Admin and Operations Buildings</li> <li>- Financial Position</li> <li>- Generation: Gas/Diesel and Power Plant</li> <li>- Generation: Renewable Energy</li> <li>- Substations/Transmission</li> <li>- Water Treatment Plant</li> </ul>		

® Resolution required   
 M Motion requested   
 Note: This meeting is audibly recorded.