



WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, FEBRUARY 10, 2020- 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

1	11:45 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
2	11:47 am	Approve consent agenda (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from January 27, 2020 MUC meeting - Review & approve payment of bills (including wire transfers) in the amount of \$306,345.82 		
3	12:00 pm	Approve Jan. 27th WMU PC Mtg. Minutes (MUC Bruce DeBlieck, PC Chair) ^M (see “Jan 27 2020 PC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Consider approval of Opportunity Zone (OZ) recommendations as follow: ^M <ul style="list-style-type: none"> o Support the OZ concept and inclusion of WMU properties as presented. o Reduce new service fees by 50% for the initial 5-yr. OZ Program with option to renew/extend the program if desired. o Consider property land swap option with the City as a redevelopment opportunity through OZ redevelopment concept. - Approve issuing RFP to complete Power Plant Phases I & II Environmental Studies. ^M - Consider approval of the new WMU Building Project recommendations as follow: ^M <ul style="list-style-type: none"> o Direct staff to develop criteria for site acquisition and develop listing of sites that meet the criteria as determined. o Develop in-house marketing campaign. - Approve WMU/City Street Light Agreement as presented and forward to City for finalization (City Council). ^M - Approve option for Mission Statement wall display (Auditorium/CSR area) ^M 		
4	12:15 pm	Approve Feb. 6th WMU LC Mtg. Minutes (MUC Nate Weber, LC Chair) ^M (see “Feb 6 2020 LC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Approve revisions/additions to the Personnel Policies as presented ^M - Approve DH Decommissioning PTO payout as presented ^M 		
5	12:25 pm	Approve MRES Reliability Compliance Services Agreement (Staff Electrical Engineer Jeron Smith) ® <ul style="list-style-type: none"> - MRES Reliability Compliance Services Agreement 		
6	12:30 pm	January 2020 Wind Turbine Report (Facilities & Maintenance Supv. Kevin Marti)		
7	12:35 pm	Educational Topics: Engineering & Line Department Updates (Staff Electrical Engineer Jeron Smith & Line Department Supervisor Todd Graves) <ul style="list-style-type: none"> - 2019 Engineering & Line Department Projects Update - 2019 Reliability Performance Report 		
8	12:50 pm	General Manager’s Report (General Manager John Harren) <ul style="list-style-type: none"> - Reminder: Due to APPA conflict, next MUC Mtg. is Friday, February 21st - TBD: WMU PC Meeting – Agenda item(s) to include: <ul style="list-style-type: none"> o Water Treatment Plant 		
9	12:55 pm	Adjournment		

		<p>2020 Future Events/Dates to Note:</p> <ul style="list-style-type: none"> - APPA Legislative Rally – Feb. 24-26 (Washington, DC) (Laumer/ DeBlieck/ Harren) - MMUA Legislative Conference – March 31-April 1 (St. Paul) - APPA National Conference – June 5-10 (Long Beach, CA) 		
		<p>WMU Strategic Initiatives w/Task Lists & Timelines (approved 2019)</p> <ul style="list-style-type: none"> - Admin and Operations Buildings - Financial Position - Generation: Gas/Diesel and Power Plant - Generation: Renewable Energy - Substations/Transmission - Water Treatment Plant 		

® Resolution required ™ Motion requested Note: This meeting is audibly recorded.