



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**FRIDAY, FEBRUARY 21, 2020- 11:45 AM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

1	11:45 am	<b>Request changes or additions to presented agenda</b> (MUC President Justin Mattern)		
2	11:47 am	<b>Approve Consent Agenda including:</b> (MUC Justin Mattern) ® <ul style="list-style-type: none"> <li>- Minutes from February 10, 2020 MUC meeting; and,</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$2,251,574.64.</li> </ul>		
3	12:00 pm	<b>Monthly Financial Reports</b> (Director of Finance Denise Runge) <ul style="list-style-type: none"> <li>- January 2020 Financials: <ul style="list-style-type: none"> <li>o Electric</li> <li>o Water</li> <li>o Heating</li> <li>o All Divisions (total combined)</li> <li>o Graphs (YTD)</li> </ul> </li> <li>- January 31, 2020 Investment Portfolio</li> </ul>		
4	12:05 pm	<b>December 2019 Cost of Power Report</b> (Director of Finance Denise Runge)		
5	12:10 pm	<b>Educational Topics: Water Department Update</b> (Water & Heating Supervisor Joel Braegelman) <ul style="list-style-type: none"> <li>- 2019 Water Department Summary</li> <li>- Exhibit 1: NE Water Tower Summary</li> <li>- Exhibit 2: Burns &amp; McDonnell Flow Model Summary</li> <li>- Exhibit 3: Water Department Demand Summary</li> <li>- Exhibit 4: 50-Year Water Main Break Map</li> <li>- Exhibit 5: Capital Improvement Budget</li> </ul>		
6	12:25 pm	<b>Children’s Energy Exhibit</b> (Energy Services/Marketing Rep Michelle Marotzke) <ul style="list-style-type: none"> <li>- Photos (3): Power the City; Energy Fun House entrance; and, energy bike</li> </ul>		
7	12:30 pm	<b>Joe Schmit’s Silent Impact Resolution Video (February): “Listening”</b> (Compliance/HR Manager Janell Johnson)		
8	12:35 pm	<b>General Manager’s Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- TBD: WMU PC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> <li>o Water Treatment Plant; Power Plant environmental studies (RFP); transmission investment; and, new building site criteria</li> </ul> </li> <li>- TBD: WMU LC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> <li>o MUC Self-Evaluation survey schedule; grievance/potential law suit; and, Union request for wage review/contract negotiation.</li> </ul> </li> </ul>		
9	12:40 pm	<b>Adjournment</b>		
		<b>2020 Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- APPA Legislative Rally – Feb. 24-26 (Washington, DC) (Laumer/ DeBlieck/ Harren)</li> <li>- MMUA Legislative Conference – March 31-April 1 (St. Paul)</li> <li>- APPA National Conference – June 5-10 (Long Beach, CA)</li> <li>- Red Rock Hydroelectric Project Dedication Ceremony – Aug. 19 (near Pella, IA)</li> </ul>		

**WMU Strategic Initiatives w/Task Lists & Timelines (approved 2019)**

- Admin and Operations Buildings
- Financial Position
- Generation: Gas/Diesel and Power Plant
- Generation: Renewable Energy
- Substations/Transmission
- Water Treatment Plant

® Resolution required    M Motion requested    Note: This meeting is audibly recorded.