



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA
MONDAY, APRIL 27, 2020- 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

The Chair and General Manager of Willmar Municipal Utility Commission, and our chief legal counsel, have determined, under Minn. Stat. § 13D.021, that in-person meetings of the municipal utilities commission are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and that our meetings, including this meeting, shall therefore be conducted by telephone or other electronic pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the this commission to resume in-person meetings.

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
2	11:47 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from April 13, 2020 MUC meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$1,755,458.52. 		
3	11:50 am	Monthly Financial Reports (General Manager John Harren) <ul style="list-style-type: none"> - March 2020 Financials <ul style="list-style-type: none"> o Electric o Water o Heating o All Divisions (total combined) o Graphs (YTD) - March 31, 2020 Investment Report 		
4	11:55 am	February 2020 Cost of Power Report (General Manager John Harren)		
5	12:00 pm	2020 Reliability & Safety Awards (Energy Services & Marketing Rep Michelle Marotzke) <ul style="list-style-type: none"> - APPA RP3 Diamond Designation (3-yr. award for proficiency in: reliability, safety, workplace development & system improvement) - APPA Certificate of Excellence in Reliability - APPA Safety Award of Excellence - MN Safety Council: Meritorious Award in Occupational Safety 		
6	12:05 pm	Educational Topic: Solar Energy (Staff Electrical Engineer Jeron Smith)		
7	12:15 pm	April 2020 MRES/WMMPA Board Mtg. Summary (no video) (General Manager John Harren)		
8	12:20 pm	Joe Schmit’s Silent Impact Resolution Video (April): “Cope & Hope” (Compliance/HR Manager Janell Johnson/IS Coordinator Mike Sangren)		
9	12:25 pm	District Heating Monthly Status Update (General Manager John Harren) <ul style="list-style-type: none"> - 87 active customers (15 currently working with contractors) 		
10	12:30 pm	General Manager Harren’s Report <ul style="list-style-type: none"> - TBD: WMU PC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Update on commodity sales/revenue and delayed CIP/O&M Projects; donations to Willmar Food Shelf pending Willmar Fest; Water Treatment Plant; and, Power Plant Substation Control Building. - TBD: WMU LC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Introduce new Water Supervisor once hired (Joel B. retirement: 07.31.20) 		
11	12:35 pm	Adjournment		

		<p>2020 Future Events/Dates to Note:</p> <ul style="list-style-type: none"> - Red Rock Hydroelectric Project Dedication Ceremony – Aug. 19 (near Pella, IA) - MMUA Annual Summer Conference – August 24-26 (Cragun’s Resort, Brainerd) 		
		<p>WMU Strategic Initiatives w/Task Lists & Timelines (approved 2019)</p> <ul style="list-style-type: none"> - Admin and Operations Buildings - Financial Position - Generation: Gas/Diesel and Power Plant - Generation: Renewable Energy - Substations/Transmission - Water Treatment Plant 		

® Resolution required ™ Motion requested Note: This meeting is audibly recorded.