



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA

TUESDAY, MAY 26, 2020- 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

The Chair and General Manager of Willmar Municipal Utility Commission, and our chief legal counsel, have determined, under Minn. Stat. § 13D.021, that in-person meetings of the municipal utilities commission are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and that our meetings, including this meeting, shall therefore be conducted by telephone or other electronic pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the this commission to resume in-person meetings.

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
2	11:47 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from May 11, 2020 MUC meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$1,586,218.26. 		
3	11:50 am	Monthly Financial Reports (General Manager John Harren) <ul style="list-style-type: none"> - April 2020 Financials <ul style="list-style-type: none"> o Electric o Water o Heating o All Divisions (total combined) o Graphs (YTD) - April 30, 2020 Investment Report 		
4	11:55 am	March 2020 Cost of Power Report (General Manager John Harren)		
5	12:00 pm	Update: COVID-19 Financial Impact on WMU (General Manager John Harren, Compliance/HR Manager Janell Johnson, and Energy Services/Marketing Rep Michelle Marotzke)		
6	12:20 pm	MUC consideration to have WMU Lobby remain closed through June (due to active COVID-19 cases within the county) (General Manager John Harren)		
7	12:25 pm	Approve Annual LMC Liability Coverage Waiver Form (General Manager John Harren) ®		
8	12:30 pm	Request input re conducting future MUC meetings (Zoom vs in-person) (MUC Justin Mattern)		
9	12:35 pm	Educational Topic: WMU Strategic Plan Update (Facilities/Maintenance Supervisor Kevin Marti and Energy Services/Marketing Rep Michelle Marotzke)		
10	12:40 pm	District Heat Monthly Status Report (General Manager John Harren) <ul style="list-style-type: none"> - 75 active customers (down from 87 last month); 21 are commercial accounts - 5 customers use DH to heat their tap water (all 5 plan to be off in June) 		
11	12:45 pm	General Manager Harren’s Report <ul style="list-style-type: none"> - TBD: WMU PC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Update on commodity sales/revenue and delayed CIP/O&M Projects; donations to Willmar Food Shelf pending Willmar Fest; Water Treatment Plant; and, Power Plant Substation Control Building. - TBD: WMU LC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Introduce new Water Supervisor once hired (Joel B. retirement: 07.31.20) 		
12	12:50 pm	Adjournment		

		2020 Future Events/Dates to Note:		
--	--	--	--	--

- | | | | | |
|--|--|--|--|--|
| | | <ul style="list-style-type: none">- Red Rock Hydroelectric Project Dedication Ceremony - Aug. 19 (near Pella, IA)- MMUA Annual Summer Conference - August 24-26 (Cragun's Resort, Brainerd) | | |
|--|--|--|--|--|

Ⓡ Resolution required Ⓜ Motion requested Note: This meeting is audibly recorded.