



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA

MONDAY, JULY 27, 2020 - 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

The Chair and General Manager of Willmar Municipal Utility Commission, and our chief legal counsel, have determined, under Minn. Stat. § 13D.021, that in-person meetings of the municipal utilities commission are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and that our meetings, including this meeting, shall therefore be conducted by telephone or other electronic pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the this commission to resume in-person meetings.

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Introduce: Nathan Sunvold, Water Dept. Supervisor (MUC President Justin Mattern)		
2	11:47 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
3	11:49 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from July 13, 2020 MUC meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$2,955,350.40. 		
4	11:55 am	Approve financial donation of \$20,000 from Willmar Assembly of God Church to provide United Community Action Partnership (UCAP) account holders assistance in paying their past due utility charges. (MUC President Justin Mattern) <ul style="list-style-type: none"> - Resolution to accept Willmar Assembly of God Church donation ® - Photo of Pastor Keith Kerstetter (AG Church) presenting donation - Letter of notification informing recipients of their gift from AG Church 		
5	12:00 pm	May 2020 Cost of Power Report (Energy Services/Marketing Rep Michelle Marotzke)		
6	12:05 pm	June 2020 Wind Turbine Report (Facilities & Maintenance Supervisor Kevin Marti)		
7	12:10 pm	Facilities Security Update (Facilities & Maintenance Supervisor Kevin Marti)		
8	12:20 pm	Determine procedure for upcoming MUC meetings (Zoom vs in-person) (MUC Justin Mattern)		
9	12:25 pm	Joe Schmit’s Silent Impact Resolution Video (July): “Race” (Compliance/HR Manager Janell Johnson)		
10	12:30 pm	General Manager Harren’s Report: <ul style="list-style-type: none"> - WMU PC Meeting – August 21 @ 12:00 pm (WMU Auditorium) <ul style="list-style-type: none"> o Agenda item: Review proposed 2021 WMU Budget - TBD: WMU PC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Willmar/Priam Ownership & Construction Agreement, and Power Plant Substation Control Building - TBD: WMU LC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Labor negotiations 		
11	12:35 pm	Adjournment		
		2020 Future Events/Dates to Note: <ul style="list-style-type: none"> - WMU PC Meeting – August 21 @ 12:00 pm - MMUA Annual Summer Conference – August 25-26 (“virtual” event) 		

		WMU Strategic Initiatives w/Task Lists & Timelines		
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- Admin and Operations Buildings
- Financial Position
- Generation: Gas/Diesel and Power Plant
- Generation: Renewable Energy
- Substations/Transmission
- Water Treatment Plant

® Resolution required ™ Motion requested Note: This meeting is audibly recorded.