



**MEETING AGENDA**

**MONDAY, DECEMBER 14, 2020 - 11:45 AM (via Zoom)**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	Start Time	Agenda Item	1 <sup>st</sup>	2 <sup>nd</sup>
1	11:45 am	<b>Request changes or additions to presented agenda</b> (MUC President Justin Mattern)		
2	11:47 am	<b>Approve Consent Agenda including:</b> (MUC Justin Mattern) ® <ul style="list-style-type: none"> <li>- Minutes from November 23 , 2020 MUC meeting; and,</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$1,063,944.74.</li> </ul>		
3	11:55 am	<b>Approve November 25<sup>th</sup> WMU LC Meeting minutes</b> (MUC Nate Weber, LC Chair) <sup>M</sup> (see “Nov 25 2020 LC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> <li>- Renewable Energy Credit (REC) Program (condensed 20.11.25 presentation)</li> <li>- Approve purchase of RECs for 100% clean, carbon-free energy for Willmar <sup>M</sup></li> <li>- Approve three-year labor agreement with IBEW Local #160 ®</li> </ul>		
4	12:05 pm	<b>Approve December 7<sup>th</sup> WMU PC Meeting minutes</b> (MUC Bruce DeBlieck, PC Chair) <sup>M</sup> (see “Dec 7 2020 LC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> <li>- Approve SEH Agreement for RRA &amp; ERP (water division requirements) ®</li> <li>- Power Plant Environmental Studies &amp; Hazardous Materials Survey including Timeline &amp; Funding (condensed 20.12.07 presentation)</li> <li>- Priam Expansion and Power Plant Substation Relocation Projects (condensed 20.12.07 presentation)</li> <li>- Approve Task Order #7 with DGR for Priam Substation Expansion Project ®</li> </ul>		
5	12:20 pm	<b>Monthly Financial Reports</b> (Finance & Office Services Supervisor Andrea Pekker) <ul style="list-style-type: none"> <li>- October 2020 Financials:                             <ul style="list-style-type: none"> <li>o Electric</li> <li>o Water</li> <li>o Heating</li> <li>o All Divisions (combined)</li> <li>o Graphs YTD</li> </ul> </li> <li>- Investment Portfolio (Oct 31 2020)</li> <li>- October 2020 Cost of Power Report</li> </ul>		
6	12:25 pm	<b>November 2020 Wind Turbine Report</b> (Facilities & Maintenance Supervisor Kevin Marti)		
7	12:30 pm	<b>Emergency Generation Response Plan</b> (Staff Electrical Engineer Jeron Smith)		
8	12:35 pm	<b>MRES Board Meeting Summary &amp; Video – Nov. 12, 2020</b> (General Manager John Harren)		
9	12:40 pm	<b>General Manager Harren’s Report:</b> <ul style="list-style-type: none"> <li>- MRES S-1 Rates for 2021 (including Schedule B &amp; C)</li> <li>- 2021 Flaherty-Hood Rates</li> <li>- Revised: COVID-19 Financial Impact Update of Nov. 23<sup>rd</sup></li> <li>- WMU LC Meeting (Zoom): Dec. 22<sup>nd</sup> @ 8:00 a.m. Agenda items to include:                             <ul style="list-style-type: none"> <li>o Personnel Policies, non-union COLA &amp; market adjustment, and GM annual review</li> </ul> </li> <li>- WMU PC Meeting (TBD) – Tentative agenda items to include:                             <ul style="list-style-type: none"> <li>o Power Plant Substation Control Building and Operations Policies</li> </ul> </li> </ul>		
10	12:45 pm	<b>Adjournment</b>		

		<b>2020 Future events/dates to note:</b> <ul style="list-style-type: none"> <li>- MUC/Wenck Work Session – December 14 @ 12:45 pm (est.)</li> <li>- WMU LC Mtg. – December 22 @ 8:00 am (Zoom)</li> <li>- 2021 APPA Legislative Rally (virtual mtg.) – March 1 &amp; 2</li> </ul>		
		<b>WMU Strategic Initiatives w/task lists &amp; timelines</b> <ul style="list-style-type: none"> <li>- Admin and Operations Buildings</li> <li>- Financial Position</li> <li>- Generation: Gas/Diesel and Power Plant</li> <li>- Generation: Renewable Energy</li> <li>- Substations/Transmission</li> <li>- Water Treatment Plant</li> </ul>		

® Resolution required   
 M Motion requested   
 Note: This meeting is audibly recorded.