



WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, DECEMBER 28, 2020- 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

The Chair and General Manager of Willmar Municipal Utility Commission, and our chief legal counsel, have determined, under Minn. Stat. § 13D.021, that in-person meetings of the municipal utilities commission are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and that our meetings, including this meeting, shall therefore be conducted by telephone or other electronic pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the this commission to resume in-person meetings.

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
2	11:47 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from December 14, 2020 MUC Meeting; - Minutes from December 14, 2020 MUC Work Session (w/Wenck); and, - Review & approve payment of bills (including wire transfers) in the amount of \$1,648,557.13. 		
3	11:50 am	Approve December 22nd WMU Labor Committee Mtg. Minutes (MUC Nate Weber, LC Chair) (see “Dec 22 2020 LC Mtg” on your iPad for additional information) ^M <ul style="list-style-type: none"> - Approve revisions to Personnel Policies (annual review) ^M - Approve 2021 Non-union and General Manager’s wage adjustment including market adjustments ® <ul style="list-style-type: none"> o General Manager’ 2020 Goals Update and 2021 Goals 		
4	11:55 am	2021 Electric Utility Reporting on Distributed Generation (Staff Electrical Engineer Jeron Smith)		
5	12:00 pm	WMU Emergency Generation Response Plan (Staff Electrical Engineer Jeron Smith)		
6	12:05 pm	Educational Topic: 2020 Annual Department Updates <ul style="list-style-type: none"> - IT Year-End Review (IS Coordinator Mike Sangren) - Facilities & Maintenance Dept. Year-End Review (Facilities/Maint. Supv. Kevin Marti) 		
7	12:10 pm	Joe Schmit’s Silent Impact Resolution Video (Dec.): “Mindset” (Compliance/HR Manager Janell Johnson)		
8	12:15 pm	Farewell and appreciation to Commissioner Carol Laumer for her dedication and years of service (2012-2020)		
9	12:20 pm	General Manager Harren’s Report <ul style="list-style-type: none"> - Discuss Committee appointments at Jan. 11th MUC mtg. - Former Gerry’s Liquor property update - “MRES Today” November newsletter re TOU rates - City Council approved reappointment of Commissioner Nate Weber (Dec. 21st) - TBD: WMU PC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Operations Policies; and, Power Plant Substation Control Building. - TBD: WMU LC Meeting – Tentative agenda item(s) to include: N/A 		
10	12:25 pm	Adjournment		
		Future Events/Dates to Note: <ul style="list-style-type: none"> - Joint MUC/City/Wenck Work Session (mid/late January, exact date TBD) - 2021 APPA Legislative Rally (virtual event) – March 1 & 2 		
		WMU Strategic Initiatives w/Task Lists & Timelines <ul style="list-style-type: none"> - Admin and Operations Buildings - Financial Position - Generation: Gas/Diesel and Power Plant - Generation: Renewable Energy - Substations/Transmission - Water Treatment Plant 		

