



WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, APRIL 12, 2021- 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Pledge of Allegiance		
2	11:47 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
3	11:50 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from March 22, 2021 MUC Meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$1,107,687.55. 		
4	11:55 am	Approve March 30th WMU LC Meeting minutes (MUC Nate Weber, LC Chair) M (see “March 30 2021 LC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Concur with recommendation for Labor Committee to serve as Designee for Grievance #7525 hearing M 		
5	12:00 pm	Monthly Financial Reports (Finance & Office Services Supervisor Andrea Pekker and Energy/Safety Outreach Coordinator Chris Radel) <ul style="list-style-type: none"> - February 2021 Financials: <ul style="list-style-type: none"> o Electric o Water o All Divisions (combined) o Graphs YTD - Investment Portfolio (February 28, 2021) - February 2021 Cost of Power Report 		
6	12:05 pm	Approve Account Fund Balances for 2021 ® (Finance & Office Serv. Supv. Andrea Prekker)		
7	12:10 pm	March 2021 Wind Turbine Report (Facilities & Maintenance Supv. Kevin Marti)		
8	12:15 pm	Approve annual LMCIT Liability Coverage – Waiver Form ® (Finance & Office Serv. Supv. Andrea Prekker)		
9	12:20 pm	Educational Topics: Electric Vehicles (EV) (Energy/Safety Outreach Coord. Chris Radel)		
10	12:30 pm	Strategic Planning Session (March 25th) (Facilities/Maintenance Supv. Kevin Marti and Energy/Safety Outreach Coord. Chris Radel) <ul style="list-style-type: none"> - Strategic Plan update - Strategic Planning Summary (draft) 		
11	12:45 pm	Bid Award Recommendations (3): (Staff Electrical Engineer Jeron Smith) <ul style="list-style-type: none"> - South Sub Control Panels (DGR) ® - Willmar Sub Transformer (DGR) ® - 2021 Underground Construction ® 		
12	1:00 pm	General Manager John Harren’s Report <ul style="list-style-type: none"> - Execute MRES Reserve Capacity Agreement (RCA approved Feb 8 2021) <ul style="list-style-type: none"> o Memo re MRES RCA o MRES Reserve Capacity Agreement - Execute GRE Master Transmission Interconnection Agreement (approved Nov 9 2020) - Former Gerry’s Liquor property update - WMU PC Meeting – April 16 @ 12:00 pm (WMU Auditorium) <ul style="list-style-type: none"> o Agenda items to include: David Turch & Associates proposal, MRES refund, business opportunity, and Catastrophic Event Plan - TBD: WMU LC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Pay equity/compensation (non-union), clothing policy, succession plan, and 		

		Strategic Plan update		
		<ul style="list-style-type: none"> - TBD: WMU PC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Employee survey, pay equity, NISC software, and Water Treatment Plant 90% review 		
13	1:15 pm	Adjournment		
		Future Events/Dates to Note: <ul style="list-style-type: none"> - MRES Annual Meeting – May 5 from 1:00-4:30 pm (via webinar) <ul style="list-style-type: none"> o Registration deadline: April 23 - 2021 APPA National Conference (June 20-23 in-person; July 13-14 virtual) - 2021 MMUA Summer Conference - August 16-18 (event currently being developed) 		
		WMU Strategic Initiatives w/Task Lists & Timelines <ul style="list-style-type: none"> - Admin and Operations Buildings - Financial Position - Generation: Gas/Diesel and Power Plant - Generation: Renewable Energy - Substations/Transmission - Water Treatment Plant 		

Ⓜ Resolution required Ⓜ Motion requested Note: This meeting is audibly recorded.