



WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, MAY 10, 2021- 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Pledge of Allegiance		
2	11:47 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
3	11:50 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from April 26, 2021 MUC Meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$503,577.11 		
4	11:55 am	Monthly Financial Reports (Finance & Office Services Supervisor Andrea Pekker and Energy/Safety Outreach Coordinator Chris Radel) <ul style="list-style-type: none"> - March 2021 Financials: <ul style="list-style-type: none"> o Electric o Water o All Divisions (combined) o Graphs YTD - Investment Portfolio (March 31, 2021) - March 2021 Cost of Power Report 		
5	12:05 pm	Approve Consulting Services Agreement with Stephen Antosz & Associates in conjunction with Willmar Sub Expansion Project for the not-to-exceed amount of \$45,793 (Staff Electrical Engineer Jeron Smith) ®		
6	12:10 pm	Recommendation to approve bid awards for Priam Substation Project materials (3) (Staff Electrical Engineer Jeron Smith) <ul style="list-style-type: none"> - 115 kV Circuit Breakers to Siemens Industry, Inc. in the amount of \$151,292 ® - 115 kV Group Operated Air Breaker Switches to Southern State in the amount of \$63,988 ® - 115 kV Capacitor Voltage Transformers to RESCO in the amount of \$22,744.80 ® 		
7	12:20 pm	Approve additional signer for Cetera/DWS Investment Services (Finance & Office Serv. Supv. Andrea Prekker) ®		
8	12:25 pm	April 2021 Wind Turbine Report (Facilities & Maintenance Supv. Kevin Marti)		
9	12:30 pm	MRES Annual Meeting Recap (May 5th webinar) (MUC: DeBlicek/K. Johnson and WMU Staff: Harren/Marti/Sangren/J. Smith/ J. Johnson)		
10	12:35 pm	MRES/WMMPA Monthly Board Meeting Summaries – March/April 2021 (General Manager John Harren) <ul style="list-style-type: none"> - March 11th and April 8th Summaries (2) - Video (March/April) 		
11	12:40 pm	General Manager John Harren’s Report <ul style="list-style-type: none"> - WMU PC Meeting – May 17th @ 12:00 pm - TBD: WMU LC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Pay equity/compensation (non-union), clothing policy, succession plan, and Strategic Plan update - TBD: WMU PC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Employee survey, pay equity, NISC software, and Water Treatment Plant 90% review 		

12	12:45 pm	Adjournment		
		Future Events/Dates to Note: <ul style="list-style-type: none"> - 2021 APPA National Conference (June 20-23 in-person; July 13-14 virtual) - 2021 MMUA Summer Conference - August 16-18 (Cragun's Resort, Brainerd) 		
		WMU Strategic Initiatives w/Task Lists & Timelines: <ul style="list-style-type: none"> - Admin and Operations Buildings - Financial Position - Generation: Gas/Diesel and Power Plant - Generation: Renewable Energy - Substations/Transmission - Water Treatment Plant 		

® Resolution required
M Motion requested
 Note: This meeting is audibly recorded.