



**WILLMAR MUNICIPAL UTILITIES COMMISSION**  
**MEETING AGENDA FOR**  
**MONDAY, JUNE 14, 2021- 11:45 AM**  
**WMU AUDITORIUM**

***“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”***

|    | Start Time | Agenda Item  | 1 <sup>st</sup> | 2 <sup>nd</sup> |
|----|------------|--|-----------------|-----------------|
| 1  | 11:45 am   | <b>Pledge of Allegiance</b>  |                 |                 |
| 2  | 11:47 am   | <b>Request changes or additions to presented agenda</b> (MUC President Justin Mattern)   |                 |                 |
| 3  | 11:50 am   | <b>Approve Consent Agenda including:</b> (MUC Justin Mattern) ®<br><ul style="list-style-type: none"> <li>- Minutes from May 24, 2021 MUC Meeting; and,</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$2,638,044.02</li> </ul>   |                 |                 |
| 4  | 11:55 am   | <b>Approve WMU LC Meeting minutes (2 sets)</b> (MUC Nate Weber, LC Chair)<br>(see “May 27 2021 LC Mtg” on your iPad for additional information)<br><ul style="list-style-type: none"> <li>- May 27, 2021 LC Meeting <sup>M</sup></li> <li>- June 3, 2021 LC Meeting <sup>M</sup> <ul style="list-style-type: none"> <li>o Approve recommended pay equity/market adjustment for non-union exempt employees ®</li> </ul> </li> </ul>   |                 |                 |
| 5  | 12:05 pm   | <b>Monthly Financial Reports</b> (Finance & Office Services Supervisor Andrea Pekker and Energy/Safety Outreach Coordinator Chris Radel)<br><ul style="list-style-type: none"> <li>- April 2021 Financials:               <ul style="list-style-type: none"> <li>o Electric</li> <li>o Water</li> <li>o All Divisions (combined)</li> <li>o Graphs YTD</li> </ul> </li> <li>- Investment Portfolio (April 30, 2021)</li> <li>- April 2021 Cost of Power Report</li> </ul>  |                 |                 |
| 6  | 12:10 pm   | <b>Dept. of Homeland Security Pen Test results</b> (IS Coordinator Mike Sangren)   |                 |                 |
| 7  | 12:15 pm   | <b>Recommendation to approve bid awards (2) for Substation Project</b> (Staff Electrical Engineer Jeron Smith)<br><ul style="list-style-type: none"> <li>- South Substation Modifications to N&amp;M Power Co., in the amount of \$150,236.98 ®</li> <li>- Furnishing of Substation Steel to Galvanizers, Inc., in the amount of \$22,319.17 ®</li> </ul>  |                 |                 |
| 8  | 12:20 pm   | <b>Approve resolution in support of Capital Project Grant request for the Northeast Water Treatment Plant Improvement Project</b> (General Manager John Harren ) ®   |                 |                 |
| 9  | 12:25 pm   | <b>May 2021 Wind Turbine Report</b> (Facilities & Maintenance Supervisor Kevin Marti)  |                 |                 |
| 10 | 12:30 pm   | <b>Accept resignation from MUC Ross Magnuson</b> (MUC President Justin Mattern) <sup>M</sup>   |                 |                 |
| 11 | 12:35 pm   | <b>General Manager John Harren’s Report</b><br><ul style="list-style-type: none"> <li>- MRES Red Rock Hydroelectric Project Tour</li> <li>- TBD: WMU LC Meeting – Tentative agenda item(s) include:               <ul style="list-style-type: none"> <li>o General Manager pay equity/market adjustment, Emergency Succession Plan, clothing policy, and Strategic Plan update</li> </ul> </li> <li>- TBD: WMU PC Meeting – Tentative agenda item(s) include:               <ul style="list-style-type: none"> <li>o Water Treatment Plant 90% review, water division billing (apts.), employee survey, pay equity, and NISC software</li> </ul> </li> </ul> |                 |                 |

|    |          |  |  |  |
|----|----------|--|--|--|
| 12 | 12:40 pm | <b>Adjournment</b>   |  |  |
|    |          | <b>Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- 2021 APPA National Conference (June 20-23 in-person; July 13-14 virtual)</li> <li>- 2021 MMUA Summer Conference - August 16-18 (Cragun's Resort, Brainerd)</li> </ul>   |  |  |
|    |          | <b>WMU Strategic Initiatives w/Task Lists &amp; Timelines:</b> <ul style="list-style-type: none"> <li>- Admin and Operations Buildings</li> <li>- Financial Position</li> <li>- Generation: Gas/Diesel and Power Plant</li> <li>- Generation: Renewable Energy</li> <li>- Substations/Transmission</li> <li>- Water Treatment Plant</li> </ul> |  |  |

® Resolution required   
 M Motion requested   
 Note: This meeting is audibly recorded.