



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA FOR
MONDAY, JUNE 28, 2021- 11:45 AM
WMU AUDITORIUM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Pledge of Allegiance		
2	11:47 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
3	11:50 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from June 14, 2021 MUC Meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$2,110,321.62. 		
4	11:55 am	Recommendation to approve bid award for Electric Power Transformer (Staff Electrical Engineer Jeron Smith) ® <ul style="list-style-type: none"> - Delta Star, Inc., for total contract price of \$969,485 (base bid \$964,622 + spare parts) 		
5	12:00 pm	Request final approval of updated 2021 WMU Strategic Plan (Facilities & Maintenance Supervisor Kevin Marti & Energy/Safety Outreach Coordinator Chris Radel) ®		
6	12:15 pm	2021 Education Topics: <ul style="list-style-type: none"> - Energy Acquisition Adjustment (EAA) update (Energy/Safety Outreach Coordinator Chris Radel) - GM's 2021 Goals mid-year review/update (General Manager John Harren) 		
7	12:25 pm	Schedule for 2022 WMU Budget Process (Finance & Office Services Supervisor Andrea Prekker)		
8	12:30 pm	Plaque presentation to Commissioner Magnuson (MUC President Justin Mattern)		
9	12:35 pm	General Manager John Harren's Report <ul style="list-style-type: none"> - WMU PC Meeting – July 1st @ 12:00 pm Tentative agenda item(s) include: <ul style="list-style-type: none"> o Water Treatment Plant 90% review, employee survey, pay equity, and MRES Economic Rate discount o Future agenda items to include: water billing for apartments and NISC software - TBD: WMU LC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o General Manager pay equity/market adjustment, Emergency Succession Plan, and clothing policy 		
10	12:40 pm	Adjournment		
		Future Events/Dates to Note: <ul style="list-style-type: none"> - 2021 APPA National Conference (June 20-23 in-person; July 13-14 virtual) - MRES Red Rock Hydroelectric Project Tour (3 dates: July 22, July 29 or Aug 5) - 2021 MMUA Summer Conference - August 16-18 (Cragun's Resort, Brainerd) 		
		WMU Strategic Initiatives w/Task Lists & Timelines: <ul style="list-style-type: none"> - Admin and Operations Buildings - Financial Position - Generation: Gas/Diesel and Power Plant - Generation: Renewable Energy - Substations/Transmission - Water Treatment Plant 		

® Resolution required M Motion requested Note: This meeting is audibly recorded.