



**WILLMAR MUNICIPAL UTILITIES COMMISSION**  
**MEETING AGENDA FOR**  
**MONDAY, JULY 26, 2021- 11:45 AM**  
**WMU AUDITORIUM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	Start Time	Agenda Item	1 <sup>st</sup>	2 <sup>nd</sup>
1	11:45 am	<b>Pledge of Allegiance</b>		
2	11:47 am	<b>Introduction of newly appointed Commissioner Shawn Mueske</b> (MUC President Justin Mattern)		
3	11:50 am	<b>Request any revisions to presented agenda</b> (MUC Justin Mattern)		
4	11:51 am	<b>Approve Consent Agenda including:</b> (MUC Justin Mattern) ® <ul style="list-style-type: none"> <li>- Minutes from July 12, 2021 MUC Meeting; and,</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$3,028,248.55.</li> </ul>		
5	11:55 am	<b>Recommendations to approve bid awards (2)</b> (Staff Electrical Engineer Jeron Smith) <ul style="list-style-type: none"> <li>- Priam Substation Modifications to Harold K. Scholz Co., in the amount of \$347,690 (base bid \$314,690 + optional units \$33,000) ®</li> <li>- Furnishing of 69 kV SF6 Circuit Breakers to Siemens Energy, Inc., in the amount of \$80,470 (base bid \$78,920 + spare parts \$1,550) ®</li> </ul>		
6	12:05 pm	<b>2021 Transmission Investment Update</b> (Staff Electrical Engineer Jeron Smith)		
7	12:10 pm	<b>Required appointment updates:</b> (MUC President Justin Mattern) <ul style="list-style-type: none"> <li>➤ MUC Treasurer (<i>vacancy</i>) <sup>M</sup></li> <li>➤ Consideration of MUC Committee appointments: <sup>M</sup> <ul style="list-style-type: none"> <li>○ Labor Committee (currently: Weber, Mahboub, Erickson)</li> <li>○ Planning Committee (currently: DeBlieck, Johnson, <i>vacancy</i>)</li> </ul> </li> </ul>		
8	12:15 pm	<b>General Manager John Harren's Report</b> <ul style="list-style-type: none"> <li>- TBD: WMU PC Meetings - Tentative agenda item(s) include: <ul style="list-style-type: none"> <li>○ 1<sup>st</sup> meeting: proposed 2022 WMU Budget review (<i>tentative date August 24 or 25</i>)</li> <li>○ 2<sup>nd</sup> meeting: water billing policy and NISC software</li> </ul> </li> <li>- TBD: WMU LC Meeting - Tentative agenda item(s) include: <ul style="list-style-type: none"> <li>○ General Manager pay equity/market adjustment, Emergency Succession Plan, and clothing policy</li> </ul> </li> </ul>		
9	12:20 pm	<b>Adjournment</b>		
		<b>Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- MRES Red Rock Hydroelectric Project Tour (2 dates: July 29 or Aug 5)</li> <li>- 2021 MMUA Summer Conference - August 16-18 (Cragun's Resort, Brainerd)</li> </ul>		

**2021 WMU Strategic Plan:**

- Utility Identity
- Reliable Public Power Provider
- Communications, Education & Outreach
- Staff Development
- Infrastructure
- Planning
- Technology
- New Building

**R** Resolution required    **M** Motion requested    Note: This meeting is audibly recorded.