



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA FOR
MONDAY, SEPTEMBER 27, 2021- 11:45 AM
WMU AUDITORIUM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Pledge of Allegiance		
2	11:47 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
3	11:50 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from September 13, 2021 MUC Meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$1,857,776.24. 		
4	11:55 am	Approve September 14th WMU LC Meeting minutes (MUC Abdirizak Mahboub, Vice Chair) ^M (see “Sept 14 2021 LC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Approve the Emergency Succession Plan including N-1 & N-2 Staffing Scenarios and revised Organizational Chart (motion) ^M <ul style="list-style-type: none"> o 2021 GM Emergency Succession Plan o N-1 & N-2 Staffing Scenarios o Organizational Chart 		
5	12:05 pm	Approve bid award for the Furnishing of Material for Downtown Substation Relocation Project (Staff Electrical Engineer Jeron Smith) ® <ul style="list-style-type: none"> - Bid #1 - Lightning Arresters (6) to WESCO Distribution of Fargo, ND, in the amount of \$4,508.64 - Bid #2 - Circuit Switcher to Irby Utilities of Eagan, MN, in the amount of \$76,850.00 - Bid #3 - Steel Structures to Galvanizers, Inc., of West Fargo, ND, in the amount of \$91,929.45 - Bid #4 - 69 kV Switches to Southern Electrical Equipment Co., Inc., of Charlotte, NC, in the amount of \$38,210.08 - Bid #5 - 69 kV PT’s to WESCO Distribution of Fargo, ND, in the amount of \$32,725.00 - Bid #6 - 69 kV Fused Disconnects to Irby Utilities of Eagan, MN, in the amount of \$19,950.00 		
6	12:15 pm	July 2021 Cost of Power Report (Energy/Safety Outreach Coordinator Chris Radel)		
7	12:20 pm	Accept resignation from MUC Nathan Weber (MUC President Justin Mattern) ^M		
8	12:25 pm	Presentation of resolution to recognize 2021 Public Power Week (Oct. 3-9) (MUC President Justin Mattern) ®		
9	12:30 pm	General Manager John Harren’s Report <ul style="list-style-type: none"> - CAP-X 2020 Transmission Project refinancing of Revenue Bonds - MN House Bonding Committee visit – October 19th - News Release: MRES lowers power supply rates - TBD: WMU LC Meeting – Tentative agenda items include: <ul style="list-style-type: none"> o General Manager pay equity/market adjustment, union fatigue MOA, and clothing policy - TBD: WMU PC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o NISC software, Time of Use electric rates, and water treatment plant 		
10	12:35 pm	Adjournment		

Future Events/Dates to Note:

2021 MRES Fall Member Meeting: Nov. 9 & 10 (Sioux Falls Convention Center)

2021 WMU Strategic Plan:

- Utility Identity
- Reliable Public Power Provider
- Communications, Education & Outreach
- Staff Development
- Infrastructure
- Planning
- Technology
- New Building

R Resolution required **M** Motion requested Note: This meeting is audibly recorded.