



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**TUESDAY, DECEMBER 28, 2021- 11:45 AM**

**WMU AUDITORIUM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	<b>Start Time</b>	<b>Agenda Item</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>
1	11:45 am	<b>Pledge of Allegiance</b>		
2	11:47 am	<b>Request changes or additions to presented agenda</b> (MUC President Justin Mattern)		
3	11:50 am	<b>Approve Consent Agenda including:</b> (MUC Justin Mattern) <sup>®</sup> <ul style="list-style-type: none"> <li>- Minutes from December 13, 2021, MUC Meeting; and,</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$2,286,174.49.</li> </ul>		
4	11:55 am	<b>Approve December 15<sup>th</sup> WMU LC Meeting minutes</b> (MUC Abdirizak Mahboub, Chair) <sup>M</sup> (see “Dec 15 2021 PC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> <li>- Approve revised General Manager job description <sup>M</sup></li> <li>- Approve General Manager COLA and market adjustment effective January 1, 2022 <sup>®</sup></li> <li>- Approve 2022 Personnel Policy updates <sup>®</sup></li> </ul>		
5	12:05 pm	<b>2022 Electric Distributed Generation Reporting</b> (Staff Electrical Engineer Jeron Smith)		
6	12:10 pm	<b>Farewell and appreciation to Commissioner Justin Mattern for his dedication and years of service (2014-2020)</b> (MUC Vice President Bruce DeBlieck)		
7	12:15 pm	<b>Reminder: 2022 Election of Officers and Committee appointments will be held on Jan. 10<sup>th</sup>. Please provide input to MUC DeBlieck (current VP) prior to meeting.</b> (MUC President Justin Mattern) <ul style="list-style-type: none"> <li>- Approved MUC appointment &amp; reappointment for 2022: Carol Laumer and Shawn Mueske</li> </ul>		
8	12:20 pm	<b>2021 MUC attendance review</b> (MUC President Justin Mattern)		
9	12:25 pm	<b>General Manager Harren’s Report</b> <ul style="list-style-type: none"> <li>- TBD: WMU LC Meeting: N/A</li> <li>- TBD: WMU PC Meeting – Tentative agenda item(s) include:               <ul style="list-style-type: none"> <li>o Water modeling &amp; water treatment plant</li> </ul> </li> </ul>		
10	12:30 pm	<b>Adjournment</b>		
		<b>Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- 2022 MMUA Legislative Conf. (St. Paul): Feb. 8-9</li> <li>- 2022 APPA Legislative Rally (Washington DC): Feb. 28 – March 2 (DeBlieck &amp; Harren)</li> <li>- 2022 APPA National Conference (Nashville, TN): June 10-15</li> </ul>		
		<b>2021 WMU Strategic Plan:</b> <ul style="list-style-type: none"> <li>- Utility Identity</li> <li>- Reliable Public Power Provider</li> <li>- Communications, Education &amp; Outreach</li> <li>- Staff Development</li> <li>- Infrastructure</li> <li>- Planning</li> <li>- Technology</li> <li>- New Building</li> </ul>		

<sup>®</sup> Resolution required    <sup>M</sup> Motion requested    Note: This meeting is audibly recorded.