



WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, FEBRUARY 14, 2022- 11:45 AM

WMU AUDITORIUM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1st	2nd
1	11:45 am	Pledge of Allegiance		
2	11:47 am	Request changes or additions to presented agenda (MUC President Bruce DeBlieck)		
3	11:50 am	Approve Consent Agenda including: (MUC President DeBlieck) ® <ul style="list-style-type: none"> - Minutes from January 24, 2022 MUC meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$640,943.81. 		
4	11:55 am	Monthly Financial Reports: December 2021 (Finance & Office Services Supv. Andrea Prekker) <ul style="list-style-type: none"> - Electric - Water - All Divisions (Combined) - Graphs YTD - December 31 2021 Investment Portfolio - Cost of Power Report for December 2021 		
5	12:00 pm	January 2022 Wind Turbine Report (Facilities & Maintenance Supv. Kevin Marti)		
6	12:05 pm	Award bids (2) for new Power Plant Substation (Staff Electrical Engineer Jerson Smith) <ul style="list-style-type: none"> - Control Enclosure to Trachte, LLC in the total amount of \$353,022 ® - 15 kV Indoor Switchgear to Harold K. Scholz Co. in the total amount of \$379,000 ® 		
7	12:10 pm	Annual Commission training/refresher (“Commission 101”) (General Manager John Harren) <ul style="list-style-type: none"> - Commissioner Role & Duties - Open Meeting Law (OML) - Government Records & Data - Conflict of Interest 		
8	12:40 pm	Approve 2022 Water Rate Study with Dave Berg Consulting (Director of Administration Janell Johnson) ® <ul style="list-style-type: none"> - DBC Service Agreement - Task Order #3 		
9	12:45 pm	January 2022 MRES/WMMPA Board Mtgs. Recap (General Manager John Harren) <ul style="list-style-type: none"> - Summary & Video 		
10	12:50 pm	2022 MMUA Legislative Conference recap (MUC Laumer/DeBlieck & GM Harren)		
11	12:55 pm	General Manager Harren’s Report <ul style="list-style-type: none"> - Consider rescheduling May 9th MUC mtg. to May 6th or hold special mtg. May 6th for MRES transmission presentation - TBD: WMU LC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Accounting & billing software options, new logo, rate study - TBD: WMU PC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Water modeling & water treatment plant, Power Plant RFP, Power Plant Substation, David Turch & Associates (DTA) agreement, new building 		
12	1:00 pm	Adjournment		
		2022 Future Events/Dates to Note: <ul style="list-style-type: none"> - APPA Legislative Rally (Washington DC): Feb. 28 – March 2 (Laumer/Harren) - APPA National Conference (Nashville, TN): June 10-15 		

2021 WMU Strategic Plan:

- Utility Identity
- Reliable Public Power Provider
- Communications, Education & Outreach
- Staff Development
- Infrastructure
- Planning
- Technology
- New Building

R Resolution required **M** Motion requested Note: This meeting is audibly recorded.