



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**FRIDAY, FEBRUARY 25, 2022- 11:45 AM**

**WMU AUDITORIUM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	<b>Start Time</b>	<b>Agenda Item</b>	<b>1st</b>	<b>2nd</b>
1	11:45 am	<b>Pledge of Allegiance</b>		
2	11:47 am	<b>Request changes or additions to presented agenda</b> (MUC President Bruce DeBlieck)		
3	11:50 am	<b>Approve Consent Agenda including:</b> (MUC President Bruce DeBlieck) ® <ul style="list-style-type: none"> <li>- Minutes from February 14, 2022 MUC meeting; and,</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$2,369,327.25.</li> </ul>		
4	11:55 am	<b>Approve Feb. 22<sup>nd</sup> WMU Planning Committee Mtg. minutes</b> (MUC Cole Erickson, PC Vice Chair) M <ul style="list-style-type: none"> <li>- Approve Construction Administration and Environmental Services for WMU Power Plant (Braun Intertec) ®</li> </ul>		
5	12:00 pm	<b>Annual WMU Update to the City Council</b> (General Manager John Harren)		
6	12:05 pm	<b>Educational Topics: Annual Engineering &amp; Line Department Updates</b> (Staff Electrical Engineer Jeron Smith and Line Department Supervisor Ed Zurn) <ul style="list-style-type: none"> <li>- 2021 Engineering Year-End Review</li> <li>- 2021 Electric Distribution Year-End Review</li> <li>- Miles of Electrical Distribution &amp; Transmission Line Report for 2021</li> <li>- 2021 NERC Compliance Summary</li> </ul>		
7	12:25 pm	<b>General Manager Harren’s Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- City Attorney Robert Scott to attend March 28<sup>th</sup> MUC mtg.</li> <li>- TBD: WMU LC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> <li>o Accounting &amp; billing software options, new logo, rate study</li> </ul> </li> <li>- TBD: WMU PC Meeting – Tentative agenda item(s) include:</li> <li>- Water modeling &amp; water treatment plant, Power Plant Substation, David Turch &amp; Associates (DTA) agreement, new building</li> </ul>		
8	12:40 pm	<b>Adjournment</b>		
		<b>2022 Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- APPA Legislative Rally (Washington DC): Feb. 28 – March 2 (Laumer/Harren)</li> <li>- APPA National Conference (Nashville, TN): June 10-15</li> </ul>		
		<b>2021 WMU Strategic Plan:</b> <ul style="list-style-type: none"> <li>- Utility Identity</li> <li>- Reliable Public Power Provider</li> <li>- Communications, Education &amp; Outreach</li> <li>- Staff Development</li> <li>- Infrastructure</li> <li>- Planning</li> <li>- Technology</li> <li>- New Building</li> </ul>		

® Resolution required    M Motion requested    Note: This meeting is audibly recorded.