



**COMMISSION MEETING AGENDA:
MONDAY, APRIL 22, 2024 – 11:45 AM
WMU AUDITORIUM**

“Willmar Municipal Utilities will provide safe, reliable quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Pledge of Allegiance		
2	11:47 am	Request changes or additions to presented agenda (MUC President Shawn Mueske)		
3	11:48 am	Approve Consent Agenda including: [®] (MUC Shawn Mueske) <ul style="list-style-type: none"> - Minutes from April 8, 2024 MUC Meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$1,256,971.50. 		
4	11:50 am	February 2024 Financial Reports (Finance & Office Services Supervisor Andrea Prekker) <ul style="list-style-type: none"> - Income Statement - Investment Portfolio - Cost of Power Report 		
5	11:55 am	Approve DGR Engineering GIS Development Proposal [®] (Staff Electrical Engineer Jeron Smith)		
6	12:00 pm	Swansson Wellfield update (General Manager Harren) <ul style="list-style-type: none"> - MNDH letter addressing proposed development in Willmar’s SW Drinking Water Supply Management Area - WMU/COW joint letter stating the need for additional evaluation at the Swansson Field prior to new area development - WMU/COW Sharing Listing (mutually agreed upon May 4, 2012) - Executed joint use agreement between WMU/COW re use of wellfield/recreational area (dated December 22, 1988) 		
7	12:10 pm	WMU receives recognition for national achievement awards from APPA (General Manager Harren) <ul style="list-style-type: none"> - Certificate of Excellence in Electric Reliability in 2023 - Safety Award of Excellence in 2023 		
8	12:15 pm	APPA Public Power Governance Essentials (15-part training videos) (General Manager John Harren) <ul style="list-style-type: none"> - Lesson #8: <i>Board Development: Establishing a High Performing Board</i> (23:33 min.) (time permitting) 		
9	12:40 pm	General Manager’s Report: (General Manager John Harren) <ul style="list-style-type: none"> - WMU LC Meeting: Tues., April 30th @ 12:00 pm – Agenda items to include: <ul style="list-style-type: none"> o Establish purchase offer for MinnWest property and authorize Attorney Scott to prepare a purchase agreement to acquire the property. - TBD: WMU PC Meeting – Tentative agenda items include: <ul style="list-style-type: none"> o New building, new generation, transmission project, and water treatment plant - TBD: WMU LC Meeting – Tentative agenda items include: <ul style="list-style-type: none"> o New building land acquisition, Strategic Plan update, and MUC Self-Survey - Potential joint meeting between WMU & City 		
10	12:45 pm	Adjournment		

		<p>2024 events/dates to note:</p> <ul style="list-style-type: none"> - WMU Strategic Planning Session: May 1 @ 8:00 am (MUC/WMU Mgmt. Staff) - MRES Annual Mtg (Sioux Falls, SD): May 8-9 (Elizondo/Laumer/Harren/Johnson/Smith) - MMUA Utility Leader Workshops (Alexandria): June 27 @ 5:00-7:00 pm - APPA National Conference (San Diego, CA): June 7-12 (Kennedy/Laumer) - MMUA Summer Conference (Fargo, ND): August 19-21 		
		<p>2021 WMU Strategic Plan:</p> <ul style="list-style-type: none"> - Utility Identity - Reliable Public Power Provider - Communications, Education & Outreach - Staff Development - Infrastructure - Planning - Technology - New Building 		

® Resolution required
 M Motion requested
 Note: This meeting is audibly recorded.