

WILLMAR MUNICIPAL UTILITIES MINUTES
MUNICIPAL UTILITIES AUDITORIUM
JULY 24, 2017

The Municipal Utilities Commission met in its regular meeting on Monday, July 24, 2017 at 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Justin Mattern, Abdirizak Mahboub, Nathan Weber, Dan Holtz, Bruce DeBlieck, and Ross Magnuson. Absent was Commissioner Carol Laumer.

Others present at the meeting were: General Manager John Harren, Director of Finance Denise Runge, Customer Service Supervisor Stacy Stien, Power Supply Manager Chris Carlson, Power Production Supervisor Jon Folkedahl, Administrative Secretary Beth Mattheisen, Facilities & Purchasing Supervisor Kevin Marti, and Attorney Robert Scott (via teleconference).

Due to the absence of Commissioner Laumer (President), Commissioner Mattern (Vice President) opened the meeting by requesting the Commission to offer a resolution to approve the Consent Agenda. Following review and discussion, Commissioner Holtz offered a resolution to approve the Consent Agenda as presented. Commissioner DeBlieck seconded.

RESOLUTION NO. 25

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- ❖ Minutes from the July 10, 2017 Commission meeting; and,
- ❖ Bills represented by vouchers No. 171185 to No. 171314 and associated wire transfers inclusive in the amount of \$1,235,751.57.

Dated this 24th day of July, 2017.

Vice President

Attest:

Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

At this time, utility-related reports were presented to the Commission for review and discussion. These reports and analyses included:

1. June 2017 Wind Turbine Report (Power Production Supervisor Folkedahl)

Note: WTG #3 has been out of commission since this past weekend due to a computer software issue (each turbine has its own independent server). Currently, working to resolve the issue.

2. May 2017 Financial Report (Director of Finance Runge)

General Manager Harren requested input from the Commission regarding their desire to schedule a tour of WMU facilities/areas. In the past, this annual tour has been beneficial for the participants by providing both visual and hands-on insight when addressing issues of concerns regarding current and future projects of the Utility. Following discussion, it was the consensus of the Commission to direct Staff to proceed with the scheduling of a facilities tour for August 28th. Additional information will be forthcoming regarding the time and route of the tour. (Note: The regular MUC meeting will be held in conjunction with the tour.)

General Manager Harren informed the Commission that meetings of both the WMU Planning and Labor Committees are being scheduled. Discussion by the Planning Committee will be to review the preliminary 2018 Budget. Topics of discussion for the Labor Committee will include the Employee Performance Policy and Power Plant staffing.

For information: Upcoming meetings/events to note include:

- MMUA Summer Conference – August 21-23 (Madden’s Resort – Brainerd)
- Public Power Week – Oct. 1-7
 - Annual WMU Open House – Oct. 3rd @ Willmar Civic Center (4:30-6:00 p.m.)

There being no further business to come before the Commission, Commissioner Holtz offered a motion to adjourn the meeting. Commissioner Mahboub seconded the motion which carried, and the meeting was adjourned at 11:51 a.m. by a vote of six ayes and zero nays.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

Beth Mattheisen
Administrative Secretary

ATTEST:

Abdirizak Mahboub, Secretary