

WILLMAR MUNICIPAL UTILITIES MINUTES
MUNICIPAL UTILITIES AUDITORIUM
AUGUST 26, 2019

The Municipal Utilities Commission met in its regular scheduled meeting on Monday, August 26, 2019 at 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Carol Laumer, Justin Mattern, Abdirizak Mahboub, Nathan Weber, Bruce DeBlicke, and Ross Magnuson. Absent was Commissioner Brendan MacDonald.

Others present at the meeting were: General Manager John Harren, Director of Finance Denise Runge, Power Supply Manager Chris Carlson, Facilities & Maintenance Supervisor Kevin Marti, Staff Electrical Engineer Jeron Smith, Water & Heating Supervisor Joel Braegelman, Energy Services & Marketing Rep Michelle Marotzke, IS Coordinator Mike Sangren, Administrative Secretary Beth Mattheisen, City Attorney Robert Scott (via teleconference), City Councilmembers Vicki Davis, Shawn Mueske, Audrey Nelsen & Kathy Schwantes, and Interim City Administrator Brian Gramentz. (Note: Interim CA Gramentz along with Councilmembers Davis, Nelsen & Schwantes participated only in the tour portion of the meeting.)

Commission President Laumer declared the meeting open at 11:45 a.m. and the Commissioners, WMU personnel, and City officials participated in the annual tour of WMU facilities. Facilities & Purchasing Supervisor Marti served as the guide for the tour of various project sites, facilities, and areas of interest. The tour included site visits and observations of the following: annexed area of the new Ziegler property, new Priam Substation (operational June 2019); water main replacement projects; SW Well Field; SW Water Treatment Plant; Service Center yard including new digger truck; and, coal yard/mobile boiler areas. Upon completion of the tour, the Commissioners reconvened to the WMU Auditorium to continue the regular business portion of the meeting as scheduled (approx. 1:00 p.m.).

Commission President Laumer inquired if any revisions were needed to the presented agenda. Due to the additional time involving the facilities tour, Commissioner Laumer offered a motion to reschedule agenda Item #7 ("Recap MMUA Summer Conference") to the September 9th MUC meeting. Commissioner Mahboub seconded the motion which carried by a vote of six ayes and zero nays.

Following the agenda revision, Commissioner Laumer continued by requesting a resolution to approve the Consent Agenda. Commissioner Mahboub offered a resolution to approve the Consent Agenda as presented. Commissioner DeBlicke seconded.

RESOLUTION NO. 29

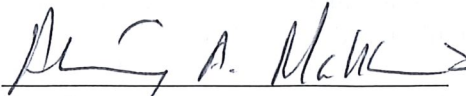
"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- ❖ Minutes from the August 12, 2019 Commission meeting; and,
- ❖ Bills represented by vouchers No. 191260 to No. 191319 and associated wire transfers inclusive in the amount of \$3,037,866.81.

Dated this 26th day of August, 2019.


President

Attest:


Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

Director of Finance Runge presented the Commission with the July 2019 Financial Reports along with a recap of the July 31, 2019 Investment Portfolio. The data presented included analyses of the Electric, Water, Heating and Combined Divisions. Information contained in the reports reflect operating revenues & expenses, operating income, and retained earnings. The Investment Portfolio presented a summary of WMU's securities and associated brokerage firms/agencies to date.

Staff Electrical Engineer Smith presented the Commission with a request to authorize DGR Engineering to provide professional services for the Generation Revenue Metering Project. Per WMU's Reserved Capacity Agreement (RCA) with MRES (May 14, 2018), it is WMU's responsibility to provide and install revenue accuracy metering for the generations listed in the RCA. This agreement allows MRES to direct the operation of WMU's generation in exchange for monthly capacity payments. It is the recommendation of staff to authorize DGR to proceed with the professional services for the design, bidding and installation of generation revenue meters at WMU's East Substation, Southwest Substation, wind turbine locations, and to replace an existing ION meter at the Willmar Substation for the total amount of \$17,200. Smith further noted that DGR has worked extensively with the Utility on projects in the past. Following review, Commissioner DeBlieck offered a resolution to authorize DGR Engineering to provide the professional engineering services for the Generation Revenue Metering Project in the lump sum amount of \$17,200. Commissioner Mahboub seconded.

RESOLUTION NO. 30

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that DGR Engineering be authorized to provide professional services for the installation of generation meters at the SW Substation, East Substation, Wind Turbines, and to replace the existing ION meter at the Wilmar Substation for the total amount of \$17,200."

Dated this 26th day of August, 2019.



President

Attest:



Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

Energy Services & Marketing Rep Marotzke provided the Commission with a recap of the annual Customer Appreciation Open House held on Thursday, August 15th from 4:00-6:30 p.m. at the Willmar Civic Center. Approximately 775 customers attended the Open House and expressed their appreciation to the Utility for conducting the annual event which included good food, educational displays along with various activities. Congratulations to Nancy Amundson (WMU customer) who was the lucky winner of a new electric lawn mower. Following review of the event, Commissioner Laumer expressed her appreciation to her fellow Commissioners and the Utility Staff for their time and efforts used in participating in this annual event.

General Manager Harren reminded the Commissioners of two upcoming events to note. First, a MRES Regional Policymakers Dinner & Discussion will be held Thursday, September 5th at the Holiday Inn in Alexandria. This informal evening will provide the opportunity to discuss the rapidly changing electric industry and how MRES is working to ensure their members that they have the tools they need to continue to operate reliably and efficiently in this demanding environment.

The second event to note is entitled *"Doubling Down on Failure: How a 50% by 2030 Renewable Energy Standard Would Cost Minnesota \$80.2 Billion"*. This event is part of the "Morning in Minnesota Breakfast Series" and will be held at The Oaks at Eagle Creek on Tuesday, August 27th.

General Manager Harren stated that additional WMU Committee meetings will be forthcoming. Agenda item(s) for a future Labor Committee meeting will include: succession planning for the General Manager position; and, WMU Strategic Plan. Agenda item(s) for a future Planning Committee meeting will include: Power Plant discussion; and, vendor selection for upcoming Pen Test.

For information: Upcoming meetings/events to note include:

- *"Doubling Down on Failure: How a 50% by 2030 Renewable Energy Standard Would Cost MN \$80.2 Billion"* breakfast event @ The Oaks at Eagle Creek – Tues., August 27th (7:30 a.m.)
- MRES Laramie River Station and Grayrocks Dam & Reservoir Tour (August 27-28)
- MRES Regional Policymakers Dinner & Discussion – Thurs., Sept. 5th (5:00-8:15 p.m.) Alexandria Holiday Inn
- MRES Legal Seminar *"Staying Current: Emerging Issues for Utilities"* – Oct. 4th (Sioux Falls, SD)

There being no further business to come before the Commission, Commissioner Laumer declared the meeting of the Municipal Utilities Commission adjourned at 1:14 p.m.

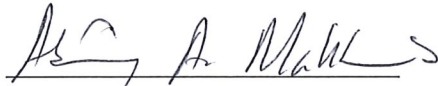
Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES



Beth Mattheisen
Administrative Secretary

ATTEST:



Abdirizak Mahboub, Secretary

