

WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING MINUTES - AUGUST 22, 2022
11:45 AM - WMU AUDITORIUM

The Municipal Utilities Commission (MUC) met in its regular scheduled meeting on Monday, August 22, 2022, at 11:45 am in the WMU Auditorium with the following Commissioners present: Cole Erickson, Bruce DeBlieck (via teleconference), Dave Baumgart, Shawn Mueske, and Kadar Abdi. Absent was Commissioner Carol Laumer.

Others present at the meeting were: General Manager John Harren, Director of Administration Janell Johnson, Finance & Office Services Supervisor Andrea Prekker, IS Coordinator Mike Sangren, Executive Secretary Beth Mattheisen, City Councilman Michael O'Brien, City Attorney Robert Scott (via teleconference), and WC Tribune Journalist Jennifer Kotila.


The meeting was opened by reciting of the Pledge of Allegiance followed by Commission Vice President Erickson appointing Commissioner Mueske to serve as Acting Secretary. Following the appointment, Commissioner Erickson asked if any revisions were needed to the presented agenda. There being none, a resolution was requested to approve the consent agenda. Following review and discussion, Commissioner Mueske offered a resolution to approve the consent agenda as presented. Commissioner Kadar seconded.

RESOLUTION NO. 30

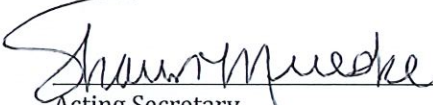
"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the consent agenda be approved as presented which includes:

- ❖ Minutes from the August 8, 2022, Commission meeting; and,
- ❖ Bills represented by vouchers No. 20221090 to No. 20221193 and associated wire transfers inclusive in the amount of \$2,576,665.64.

Dated this 22nd day of August 2022.


Vice President

Attest:


Acting Secretary

The foregoing resolution was adopted by a vote of five ayes and zero nays.

General Manager Harren informed the Commission that two capital project bid openings are scheduled for Thursday, August 25th. The first bid opening will be for the Power Plant Demolition and will be held at 1:00 pm. The second bid opening will be for the NE Water Treatment Plant at 2:00 pm. Multiple bids are anticipated for each of the major projects.

General Manager Harren reminded the Commission that a meeting of the WMU Planning Committee will be held on Thursday, August 25th. The focus of the meeting will be to review and discuss the preliminary 2023 WMU Budget. Additional meetings of both the WMU Labor and Planning Committees will be forthcoming. Tentative future Labor Committee agenda will include a new WMU logo. Tentative future Planning Committee agenda items will include NEWTP bond/funding, Sprint agreement, and new building.

General Manager Harren informed the Commission that a candidate to fill the current vacancy on the Commission has submitted an Application for Appointment to Mayor Calvin for consideration. The potential timeline for approval by the City Council could be as early as September 19th.

For information: Upcoming events to note include:

- MMUA Summer Conference (Madden's Resort): August 22-24 (DeBlicek/Laumer)
- MRES Policymakers Dinner & Discussion: September 20th at The Oaks at Eagle Creek (beginning at 5:00 pm)
- MRES Municipal Power Leadership Academy: September 21-22 (Sioux Falls, SD)

There being no further business to come before the Commission, Commissioner Mueske offered a motion to adjourn. Commissioner Baumgart seconded the motion which carried by a vote of five ayes and zero nays, and the meeting was adjourned at 11:56 am.

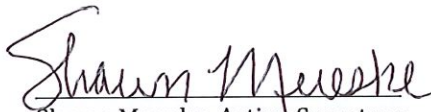
Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES



Beth Mattheisen
Executive Secretary

ATTEST:



Shawn Mueske, Acting Secretary