

The Municipal Utilities Commission (MUC) met in its regular scheduled meeting on Monday, October 23, 2023, at 11:45 am in the WMU Auditorium with the following Commissioners present: Bruce DeBlieck, Shawn Mueske, Dave Baumgart, Carol Laumer, John Kennedy, and Terrill Sieck. Absent was Commissioner Patricia Elizondo.

Others present at the meeting were: General Manager John Harren, Director of Administration Janell Johnson, Finance & Office Services Supervisor Andrea Prekker, Systems Coordinator Mike Sangren, Executive Secretary Beth Mattheisen, and WC Tribune Journalist Jennifer Kotila.


The meeting opened by reciting the Pledge of Allegiance. Commission President DeBlieck next asked if there were any changes to the presented agenda. There being none, a resolution to approve the consent agenda was requested. Following review and discussion, Commissioner Baumgart offered a resolution to approve the consent agenda as presented. Commissioner Kennedy seconded.

**RESOLUTION NO. 35**

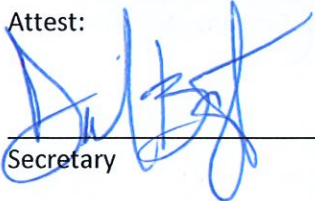
“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the consent agenda be approved as presented which includes:

- ❖ Minutes from the October 9, 2023, MUC Meeting; and,
- ❖ Bills represented by vouchers No. 20231459 to No. 20231555 and associated wire transfers inclusive in the amount of \$3,663,585.57.

Dated this 23<sup>rd</sup> day of October, 2023.

  
\_\_\_\_\_  
President

Attest:

  
\_\_\_\_\_  
Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

Finance & Office Services Supervisor Prekker reviewed with the Commission the August 2023 Financial Reports along with a recap of the August 31, 2023 Investment Portfolio, and August 2023 Cost of Power Report. The data presented included analyses of the Electric, Water, and Combined Divisions. Information contained in the reports reflects operating revenues & expenses, operating income, and retained earnings. Graphs depicting the 2022/2023 monthly year-to-date revenues, expenses, and retained earnings were also included with the financial data.

Commissioner DeBlieck reviewed with the Commission the current term expiration dates and reappointments needing to be addressed. Those with expiring terms in 2023 and eligible for reappointment are Commissioners Baumgart and Kennedy. Please notify the City/Mayor along with General Manager Harren with your intent as soon as possible to move forward with the reappointment process.

General Manager Harren informed the Commission that the City Council has scheduled a Public Hearing to introduce proposed amendments to the water and electric rate ordinances to be effective January 1, 2024. The Public Hearing will be held in conjunction with the regular City Council Meeting on November 6, 2023 at 6:30 pm.

The 2024 APPA Legislative Rally will be held February 26-28 in Washington, DC. MRES has offered to assist with room reservations for the event. Those wishing to attend are asked to contact the WMU office by Friday, October 27<sup>th</sup> to secure the needed accommodations.

Meetings of both the WMU Labor and Planning Committees will be forthcoming. Tentative future Labor Committee agenda item(s) will include new building land acquisition, union negotiations, and Personnel Policies (annual review). Tentative future Planning Committee agenda items will include new building, water treatment plant funding, new generation, transmission projects, water system model, Operations Policies (annual review).

For information: Upcoming 2023 events to note include:

- Renville-Sibley new facility tour (Danube): Tues., October 24<sup>th</sup> @ 1:00 pm
- MRES Annual Meeting (Alexandria): Wed., October 25<sup>th</sup> @ 9:00 am
- WMU Planning Committee Mtg.: Mon., October 30<sup>th</sup> @ 12:00 pm
  - Agenda items: generation and transmission projects
- City Council Public Hearing: Mon., November 6<sup>th</sup> @ 6:30 pm
  - Introduce proposed adjustments to electric and water rate ordinances

There being no further business to come before the Commission, Commissioner Laumer offered a motion to adjourn. Commissioner Sieck seconded the motion which carried by a vote of six ayes and zero nays, and the meeting was adjourned at 11:58 am.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

  
Beth Mattheisen, Executive Secretary

ATTEST:

  
Dave Baumgart, Secretary