

The Municipal Utilities Commission (MUC) met in its regular meeting scheduled Monday, November 25, 2024, at 11:45 am in the WMU Auditorium with the following Commissioners present: Shawn Mueske, John Kennedy III, Dave Baumgart, Terrill Sieck, Carol Laumer, and Patricia Elizondo (arrived at 11:48 am). Absent was Commissioner Bruce DeBlicek.

Others present at the meeting were: Interim General Manager Janell Johnson, Staff Electrical Engineer Jeron Smith, Facilities & Maintenance Supervisor Kevin Marti, Information Systems Coordinator Mike Sangren, Executive Secretary Beth Mattheisen, City Attorney Robert Scott (via teleconference), and WC Tribune Journalist Jennifer Kotila.

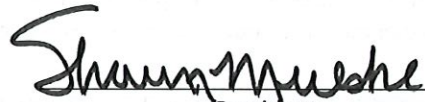
The meeting opened with the recitation of the Pledge of Allegiance. Commission President Mueske inquired if any changes to the agenda were necessary. Following further review and discussion, Commissioner Kennedy offered a resolution to approve the consent agenda as presented. Commissioner Baumgart seconded.

RESOLUTION NO. 42

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the consent agenda be approved as presented which includes:

- ❖ Minutes from: November 12, 2024 MUC Meeting; and,
- ❖ Bills represented by vouchers No. 20241690 to No. 20241741 and associated wire transfers inclusive in the amount of \$2,197,075.55.

Dated this 25th day of November, 2024.



President

Attest:



Secretary

The foregoing resolution was adopted by a vote of five ayes and zero nays (MUC Elizondo arrived at this time).

Facilities & Maintenance Supervisor Marti presented a status update of the 2024 WMU Strategic Plan, which was originally approved by the Commission on May 28, 2024. The plan outlines strategic actions designed to meet the priorities established by the Commission, along with the teams and timelines assigned to achieve these goals. Marti's update reflected the progress made to date in implementing the strategic actions as outlined in the plan.

The WMU Negotiating Committee convened on November 18, 2024, to continue discussions regarding the General Manager position. Commissioner Elizondo reported to the Commission that the Committee recommended offering the General Manager position to Staff Electrical Engineer Jeron Smith. Commissioner Baumgart made a motion to extend the offer, with Commissioner Kennedy seconded the motion. The motion was approved by a vote of five ayes, zero nays, and one abstention (Commissioner Laumer). Following the vote, Commissioner Mueske announced that the Negotiating Committee would prepare an offer for the General Manager position.

Interim General Manager Johnson presented the Commission with the 2025 WMU Consultant Listing. The annual list consists of consultants (along with project descriptions and costs) which are over \$10,000 and have been budgeted to be utilized for various projects throughout the year. It was noted that all projects requiring consulting services over \$10,000 not listed will be brought before the Commission for approval. Following a complete review

of the listing, Commissioner Laumer offered a resolution to approve the 2025 WMU Consultant Listing as presented. Commissioner Sieck seconded.

RESOLUTION NO. 43

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the 2025 WMU Consultant Listing be approved as presented."

Dated this 25th day of November, 2024.


President

Attest:


Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

Interim General Manager Johnson reviewed with the Commission two charts designed by MRES that describe various aspects of Willmar's energy consumption. The 2025 Environmental Footprint chart reflects the 2025 REC Order form submitted for WMU. This chart depicts the percentage of renewable and/or carbon-free energy provided to our retail customers in 2025.

The second chart illustrates WMU's power supply resource mix for 2023. This bar chart shows the energy that was generated to meet the needs of Willmar in 2023.

As a member of Missouri River Energy Services (MRES), the WMU is provided with a monthly update of the MRES and Western Minnesota Municipal Power Agency (WMMPA) Board of Directors meetings. The September and October 2024 monthly updates provide brief overviews of the topics discussed by the Boards and the actions taken.

Interim General Manager Johnson noted tentative future Labor Committee agenda items will include the new building land acquisition and the MUC Self-Survey. Tentative future Planning Committee agenda items will include the new building and new generation.

Upcoming events to note:

- MMUA Legislative Conference: Jan. 28-29, 2025 (St. Paul)
- APPA Legislative Rally: Feb. 24-26, 2025 (Washington, DC)

There being no further business to come before the Commission, Commissioner Baumgart offered a motion to adjourn. Commissioner Kennedy seconded the motion, which carried by a vote of six ayes and zero nays. The meeting was adjourned at 12:15 pm.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES


Beth Mattheisen, Executive Secretary

ATTEST:


Dave Baumgart, Secretary