

WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, NOVEMBER 13, 2017– 11:45 A.M.

Est. Start Time

BUSINESS MEETING

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| 11:45 a.m. | 1. | Approve consent agenda: ® (Commissioner Laumer)
a. Additions to agenda? Approve agenda.
b. Minutes from October 23, 2017 MUC meeting
c. Review & approve payment of bills (including wire transfers) in the total amount of \$602,487.27 |
| 11:50 a.m. | 2. | Conduct public hearing to address rate adjustment(s) (Commissioner Laumer)
a. Request approval of electric/water rate adjustments & addition of City Franchise Fee ® |
| 12:10 p.m. | 3. | Review & approve minutes from the October 23 rd WMU Labor Committee meeting ^M (Commissioner Weber)
a. Approve three-year labor agreement with IBEW Local 160 ® |
| 12:15 p.m. | 4. | Review & approve minutes from the October 27 th WMU Committee Chairs meeting ^M (Commissioners Laumer & Mattern)
a. Approve gas contract with Kinect Energy ® |
| 12:20 p.m. | 5. | Review & approve minutes from the October 31 st WMU/City Council joint meeting ^M (Commissioner Laumer)
a. MOA re Line Item City Franchise Fee – update (GM Harren)
b. MOA re Water Mains & Fire Hydrants – update (GM Harren) |
| 12:30 p.m. | 6. | Review & approve minutes from the November 3 rd WMU Planning Committee meeting ^M (Commissioner Mattern)
a. Approve authorization for consulting services for final design and bidding phase for Priam Substation ^M
b. Approve agreement to conduct annual cyber security test ^M
c. Approve the following updated WMU Operations Policies: ^M
1) Investment Policy; 2) Purchasing Policy; 3) Emergency Plan; and, 4) 2018 Schedule of Charges
d. Approve Commissioner Self Evaluation ^M |
| 12:40 p.m. | 7. | Energy Acquisition Adjustment (EAA) update (Power Supply Manager Carlson) |
| 12:45 p.m. | 8. | For information & review:
a. September 2017 Power Supply Report (Power Resources Analyst Marotzke)
b. September 2017 Wind Turbine Report (Power Prod. Supv. Folkedahl) |
| 12:50 p.m. | 9. | Commission resignation has been submitted by Commissioner Holtz effective Dec. 11 th (following MUC mtg.). Suggestions or comments re this vacancy may be directed to Mayor Calvin for consideration. (Vacancy is for final year of two-year term.) (Commissioner Laumer) |
| 12:55 p.m. | 10. | General Manager Harren's Report |

® Resolution required/ ^M Motion requested

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

GENERAL MANAGER'S REPORT – NOVEMBER 13, 2017

- For information, rate increase for 2018 legal services provided by Flaherty & Hood, P.A.
- 2018 APPA Legislative Rally to be held Feb. 26-28. Planning to attend? Please contact Beth.
- TBD: WMU Labor Committee meeting will be forthcoming
 - Agenda item(s) to include: Personnel Policies

Future Events/Dates to Note:

- 2018 APPA Legislative Rally – Feb. 26-28 (Washington, DC)
- 2018 APPA National Conference – June 15-20 (New Orleans, LA)

NOTE: This meeting will be audibly recorded.

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