

**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**FRIDAY, FEBRUARY 23, 2018 – 11:45 A.M.**

**Est. Start Time**

**BUSINESS MEETING**

- |            |    |   |
|------------|----|---|
| 11:45 a.m. | 1. | Approve consent agenda: ® (Commissioner Carol Laumer)<br>a. Additions to agenda? Approve agenda.<br>b. Minutes from February 12, 2018 MUC meeting<br>c. Review & approve payment of bills (including wire transfers) in the total amount of \$1,890,440.44                            |
| 11:50 a.m. | 2. | Review & approve minutes from the Feb. 16 <sup>th</sup> WMU Planning Committee meeting <sup>M</sup> (Commissioner Justin Mattern)<br>a. Following MRES Presentation – MRES & WMU to develop a membership agreement. <sup>M</sup><br>b. FYI: Joint Action Agency Analysis Presentation |
| 12:00 p.m. | 3. | Bid recommendations & awards for: (Electrical Engineer Jeron Smith)<br>a. Priam Substation Site Grading ®<br>b. Priam Substation Materials - Bids 2-6 ®   |
| 12:10 p.m. | 4. | DGR Engineering services for South Substation Capacitor Bank Breaker installation. ® (Electrical Engineer Jeron Smith)  |
| 12:15 p.m. | 5. | Educational Subjects:<br>a. Water Department Update (Water Supv. Joel Braegelman)<br>b. SWOT Analysis Update: Operations (Facilities & Purchasing Supv. Kevin Marti & Power Resources Analyst Michelle Marotzke)  |
| 12:20 p.m. | 6. | MRES presentation   |
| 1:20 p.m.  | 7. | General Manager John Harren’s Report  |

® Resolution required

<sup>M</sup> Motion requested

NOTE: This meeting will be audibly recorded.

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## GENERAL MANAGER'S REPORT – FEBRUARY 23, 2018

- TBD: WMU Labor Committee meeting will be forthcoming
  - Agenda items(s) to include: Commissioner 101; review roles & responsibilities of MUC and Staff/Management; and, MUC Self-Evaluations
- TBD: WMU Planning Committee meeting will be forthcoming
  - Agenda item(s) to include: EAA; joint action agency; WMU/City MOA; and, new Kinect Energy gas contract (extension)
    - Assess EAA in 2018 for any given month (if required)?

### **Future Events/Dates to Note:**

- 2018 APPA Legislative Rally – Feb. 26-28 (Washington, DC)
- MMUA Legislative Conference – April 3-4 (St. Paul)
- MRES Annual Meeting – May 9 (Sioux Falls)
- 2018 APPA National Conference – June 15-20 (New Orleans, LA)

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