

WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, APRIL 23, 2018 – 11:45 A.M.

Est. Start Time

BUSINESS MEETING

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| 11:45 a.m. | 1. | Request any changes or additions to the presented agenda.
(Commissioner Justin Mattern) |
| 11:47 a.m. | 2. | Approve consent agenda: ® (Commissioner Justin Mattern)
a. Minutes from April 9, 2018 MUC meeting
b. Review & approve payment of bills (including wire transfers) in the total amount of \$2,239,914.70. |
| 11:50 a.m. | 3. | Review & approve MRES membership agreements & documents
(GM Harren & Power Supply Mgr. Chris Carlson)
a. Reserved Capacity Agreement (RCA)
i. RCA Exhibit A
ii. RCA Exhibit B
iii. RCA Exhibit C
iv. RCA Exhibit D
b. Member Renewable Resource Agreement
c. Resolution ® |
| 12:00 p.m. | 4. | Review & approve Western Minnesota Municipal Power Agency Documents (not previously viewed by Planning Comm.). (General Manager John Harren & Power Supply Mgr. Chris Carlson)
a. Willmar Supplement to WMMPA Membership Agreement
b. 2002 WMMPA Agreement Establishing 2002-04 (included for reference purposes)
c. 2011 WMMPA Bylaws amended
d. Resolution ® |
| 12:10 p.m. | 5. | Review & approve minutes from the April 9 th WMU Labor Committee meeting. ^M (Commissioner Nathan Weber, Chair) |
| 12:15 p.m. | 6. | Strategic Planning - SWOT Analysis Update: Customer Service (Facilities & Purchasing Manager Kevin Marti, Power Resources Analyst Michelle Marotzke & Customer Service Supv. Stacy Stien) |
| 12:20 p.m. | 7. | For information & review:
a. 2018 First Quarter Financial Reports (Director of Finance Denise Runge)
b. March 2018 Wind Turbine Report (Staff Electrical Engineer Jeron Smith) |
| 12:30 p.m. | 8. | Consideration: Customer Appreciation/Open House (tentative date Thurs., Aug. 2 nd) (Energy Services/Marketing Rep Mary Kosbab) |
| 12:35 p.m. | 9. | General Manager John Harren's Report |

® Resolution required

^M Motion requested

NOTE: This meeting will be audibly recorded.

"Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers."

GENERAL MANAGER'S REPORT – APRIL 23, 2018

- Recap MMUA Legislative Conference (attended by Laumer & Harren)
- MUC & City Council joint meeting to discuss facilities tentatively scheduled for Tuesday, May 8th @ 4:00 pm. Note: City reps will be handling the meeting arrangements (i.e. location).
- FYI: Current project updates to note:
 - Priam Substation Control Enclosure (out for bids)
 - Bid opening: 04/24/2018 @ 2:00 p.m.
 - Bid recommendation & acceptance: 05/14/18 MUC mtg.
 - South Substation Capacitor Bank Breaker Installation (out for bids)
 - Bid opening: 05/04/2018 @ 2:00 p.m.
 - Bid recommendation & acceptance: 05/14/18 MUC mtg.
- TBD: WMU Labor Committee meeting will be forthcoming.
 - Agenda items(s) to include: Commissioner 101; review roles & responsibilities of MUC and Staff/Management; and, MUC Self-Evaluations
- TBD: WMU Planning Committee meeting will be forthcoming.
 - Agenda item(s) to include: Water Treatment Plant

Future Events/Dates to Note:

- MRES Annual Meeting – May 9-10 in Sioux Falls, SD (Laumer, Mattern, Harren & Carlson)
- 2018 APPA National Conference – June 15-20 in New Orleans, LA (DeBlieck)
- MMUA Summer Conference – August 20-22 @ Arrowwood Resort, Alexandria

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