



**WILLMAR MUNICIPAL UTILITIES COMMISSION**

**MEETING AGENDA**

**MONDAY, JANUARY 28, 2019 – 11:45 AM**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

	<b>Start Time</b>	<b>Agenda Item</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>
1	11:45 am	<b>Request changes or additions to presented agenda</b> (MUC Carol Laumer)		
2	11:46 am	<b>Approve consent agenda</b> (MUC Carol Laumer) ® <ul style="list-style-type: none"> <li>- Minutes from January 14, 2019 MUC meeting</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$2,585,764.47</li> </ul>		
3	12:00 pm	<b>Financial Reports: December 2018</b> (Director of Finance Denise Runge) <ul style="list-style-type: none"> <li>- December 2018 Financial Reports</li> <li>- December 31, 2018 Investment Portfolio</li> </ul>		
4	12:05 pm	<b>Scheduled Educational Topic(s): Engineering &amp; Line Department Updates</b> <ul style="list-style-type: none"> <li>- Engineering Annual Summary: Staff Electrical Engineer Jeron Smith</li> <li>- Line Department Annual Summary: Line Dept. Supervisor Todd Graves</li> <li>- Annual Reliability Report: Line Dept. Supervisor Todd Graves</li> <li>- Annual Mileage Report: Staff Electrical Engineer Jeron Smith</li> </ul>		
5	12:25 pm	<b>2018 WMU/MUC Self-Evaluation Survey Review</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- MUC Survey Summary</li> <li>- Survey Breakdown (with Notes)</li> </ul>		
6	12:30 pm	<b>General Manager’s Report</b> (General Manager John Harren) <ul style="list-style-type: none"> <li>- Project Update(s) to Note: <ul style="list-style-type: none"> <li>o Met with City Staff to further discuss Willmar Wye Project.</li> </ul> </li> <li>- Feb. 25<sup>th</sup> MUC meeting will remain as scheduled (w/quorum).</li> <li>- TBD: WMU PC Meeting – Agenda item(s) to include: revenue neutrality update; generation study analysis; banking change; Wye Project costs</li> <li>- Retirement announcement: Meter Foreman Gary Faber (41+ yrs.) – Jan. 31</li> </ul>		
7	12:35 pm	<b>Adjournment</b>		
		<b>2019 Future Events/Dates to Note:</b> <ul style="list-style-type: none"> <li>- MMUA Legislative Conference – Jan. 29-30 (St. Paul) (DeBlieck/Harren)</li> <li>- APPA Legislative Rally – Feb. 25-27 (Washington, DC) (Laumer/DeBlieck/Harren)</li> <li>- MMUA Summer Conference – August 19-21 (Breezy Point)</li> </ul>		

® Resolution required    M Motion requested

Note: This meeting is audibly recorded.