



WILLMAR MUNICIPAL UTILITIES COMMISSION

**MEETING AGENDA
MONDAY, MARCH 25, 2019 - 11:45 AM**

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1st	2nd
1	11:45 am	Request changes or additions to presented agenda (MUC Carol Laumer)		
2	11:46 am	Approve consent agenda (MUC Justin Mattern) [®] <ul style="list-style-type: none"> - Minutes from March 25, 2019 MUC meeting - Review & approve payment of bills (including wire transfers) in the amount of \$2,529,373.42 		
3	11:50 am	2018 Audit Report & Financial Statements presentation by Justin McGraw, CPA of Conway, Deuth & Schmiesing, PLLP ^M <ul style="list-style-type: none"> - 2018 Management Letter * - 2018 Audited Financial Statements * *Notification will be sent after receipt & uploading of data (Friday, March 22nd)		
4	12:10 pm	Financial Reports: (Director of Finance Denise Runge) <ul style="list-style-type: none"> - February 2019 Financial Reports - February 28, 2019 Investment Portfolio - Fund Balance Allocations (2019) ^M 		
5	12:20 pm	Polar Vortex Recap (Power Supply Manager Chris Carlson) <ul style="list-style-type: none"> - Financial Impact - Timeline & Related Data 		
6	12:30 pm	General Manager’s Report (General Manager John Harren) <ul style="list-style-type: none"> - MRES approved Membership & By-Law Agreements (March 14th) - WMU LC Meeting (April 9th @ noon) – Agenda item(s) to include: Continue discussion re 2019 WMU Strategic Plan - TBD: Planning Committee Meeting – Agenda item(s): Water Treatment Plant analysis; generation study analysis; and, rate study (electric & water). - TBD: Labor Committee Meeting –Agenda item(s): GM succession plan 		
7	12:35 pm	Adjournment		
		2019 Future Events/Dates to Note: <ul style="list-style-type: none"> - APPA Governance Webinar Series: Webinars are held @ 12:30 pm (1 hr.) Attending (to date): Commissioners Laumer & Mattern <ul style="list-style-type: none"> o March 22nd: “Overview of Public Power Governance” o April 19th: “A Board’s Legal & Fiduciary Responsibilities” o May 3rd: “A Board’s Responsibility for an Effective Chief Executive” o May 17th: “A Board’s Responsibility for Effective Governance” o May 31st: “A Board’s Role in Setting & Achieving Long-Term Success” - APPA Electric Utility Industry 101 Webinar: Webinar to be held @ 10:00 am (1.5 hrs.) Attending (to date): Commissioner Laumer <ul style="list-style-type: none"> o April 19th: “Keeping Pace with Utility Trends & Technologies” - MRES Annual Meeting – May 8th (Sioux Falls Convention Center) - Reminder: “MRES 101” (extended regular MUC Mtg.) – May 13th - WMU Annual Open House – Thurs., August 15th (4:00-6:30 pm) - MMUA Summer Conference – August 19-21 (Breezy Point) 		

[®] Resolution required ^M Motion requested

Note: This meeting is audibly recorded.