



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA
MONDAY, APRIL 13, 2020- 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

The Chair and General Manager of Willmar Municipal Utility Commission, and our chief legal counsel, have determined, under Minn. Stat. § 13D.021, that in-person meetings of the municipal utilities commission are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and that our meetings, including this meeting, shall therefore be conducted by telephone or other electronic pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the this commission to resume in-person meetings.

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
2	11:47 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from March 23, 2020 MUC meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$511,064.18. 		
3	11:50 am	Approve April 2nd WMU Planning Committee Meeting Minutes (MUC Bruce DeBlieck, PC Chair) (see “April 2 2020 PC Mtg” on your iPad for additional information) M <ul style="list-style-type: none"> - Presentation: 2020 Budget Review re COVID-19 (updated following PC Mtg.) - Approval of minutes includes support of the following recommendations: <ul style="list-style-type: none"> o Identified Capital and O&M projects to be temporarily suspended. o Waive late penalties and suspend disconnections while continuing to send out notices of billings and delinquencies. o Potential to contribute to UCAP and Salvation Army. - Response submitted to MN Dept. of Commerce and MN PUC re COVID-19 		
4	12:10 pm	Approve Fund Balance Allocations (Director of Finance Denise Runge) M		
5	12:15 pm	2020 Willmar Municipal Utilities Annual Update to Willmar City Council (General Manager John Harren)		
6	12:20 pm	March 2020 Wind Turbine Report (Facilities & Maintenance Supervisor Kevin Marti)		
7	12:25 pm	Educational Topic: Electric Vehicles (Energy Services & Marketing Rep Michelle Marotzke)		
8	12:35 pm	March 2020 MRES/WMMPA Board Mtg. Summary (no video available) (General Manager John Harren)		
9	12:40 pm	Joe Schmit’s Silent Impact Resolution Video (March): “Patience” (Compliance/HR Manager Janell Johnson/IS Coordinator Mike Sangren)		
10	12:45 pm	General Manager Harren’s Report <ul style="list-style-type: none"> - News Release re WMMPA Interest Rate Swap (03.25.20) - TBD: WMU PC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Update on commodity sales/revenue and delayed CIP/O&M Projects; donations to Willmar Food Shelf pending Willmar Fest; Water Treatment Plant; and, Power Plant Substation Control Building. 		
11	12:50 pm	Adjournment		
		2020 Future Events/Dates to Note: <ul style="list-style-type: none"> - APPA National Conference – June 5-10 (Long Beach, CA) - Red Rock Hydroelectric Project Dedication Ceremony – Aug. 19 (near Pella, IA) 		

WMU Strategic Initiatives w/Task Lists & Timelines (approved 2019)

- Admin and Operations Buildings
- Financial Position
- Generation: Gas/Diesel and Power Plant
- Generation: Renewable Energy
- Substations/Transmission
- Water Treatment Plant

® Resolution required ™ Motion requested Note: This meeting is audibly recorded.