



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA

MONDAY, JULY 13, 2020 - 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

The Chair and General Manager of Willmar Municipal Utility Commission, and our chief legal counsel, have determined, under Minn. Stat. § 13D.021, that in-person meetings of the municipal utilities commission are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and that our meetings, including this meeting, shall therefore be conducted by telephone or other electronic pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the this commission to resume in-person meetings.

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Introduce: Andrea Prekker, Finance & Office Services Supervisor (MUC President Justin Mattern)		
2	11:47 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
3	11:49 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from June 22, 2020 MUC meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$431,445.95. 		
4	11:55 am	Monthly Financial Reports (General Manager John Harren, Finance & Office Services Supervisor Andrea Prekker, and Compliance/HR Manager Janell Johnson) <ul style="list-style-type: none"> - May 2020 Financials: <ul style="list-style-type: none"> o Electric o Water o Heating o All Divisions (total combined) o Graphs (YTD) 		
5	12:00 pm	Update: COVID-19 Financial Impact (Energy Services/Marketing Rep Michelle Marotzke)		
6	12:10 pm	Educational Topics: <ul style="list-style-type: none"> - Budget Schedule (Finance & Office Services Supervisor Andrea Prekker) - Transmission Investment Update (Staff Electrical Engineer Jeron Smith) 		
7	12:15 pm	Approve AT&T Lease Agreement (3rd Amendment) (Water/Heating Supv. Joel Braegelman) ®		
8	12:25 pm	Wind Turbine #3 Repair Update (Facilities & Maintenance Supervisor Kevin Marti)		
9	12:35 pm	Power Plant Decommissioning Update (Facilities & Maintenance Supervisor Kevin Marti)		
10	12:40 pm	General Manager Harren’s Report: <ul style="list-style-type: none"> - TBD: WMU PC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Update of commodity sales/revenue & delayed CIP/O&M project, Willmar/ Priam Ownership & Construction Agreement, and Power Plant Substation Control Building - TBD: WMU LC Meeting – Tentative agenda item(s) to include: <ul style="list-style-type: none"> o Labor negotiations 		
11	12:45 pm	Adjournment		
		2020 Future Events/Dates to Note: <ul style="list-style-type: none"> - MMUA Annual Summer Conference – August 24-26 (“virtual” event) 		

		WMU Strategic Initiatives w/Task Lists & Timelines		
--	--	---	--	--

- Admin and Operations Buildings
- Financial Position
- Generation: Gas/Diesel and Power Plant
- Generation: Renewable Energy
- Substations/Transmission
- Water Treatment Plant

® Resolution required ™ Motion requested Note: This meeting is audibly recorded.