



**WILLMAR MUNICIPAL UTILITIES COMMISSION**  
**MEETING AGENDA**

**MONDAY, SEPTEMBER 14, 2020 - 11:45 AM (Zoom Mtg.)**

*“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”*

*The Chair and General Manager of Willmar Municipal Utility Commission, and our chief legal counsel, have determined, under Minn. Stat. § 13D.021, that in-person meetings of the municipal utilities commission are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and that our meetings, including this meeting, shall therefore be conducted by telephone or other electronic pursuant to Minn. Stat. § 13D.021, until such time as it is no longer impractical or imprudent for the this commission to resume in-person meetings.*

	Start Time	Agenda Item	1 <sup>st</sup>	2 <sup>nd</sup>
1	11:45 am	<b>Request changes or additions to presented agenda</b> (MUC President Justin Mattern)		
2	11:47 am	<b>Approve Consent Agenda including:</b> (MUC Justin Mattern) ® <ul style="list-style-type: none"> <li>- Minutes from August 24, 2020 MUC meeting; and,</li> <li>- Review &amp; approve payment of bills (including wire transfers) in the amount of \$1,340,390.88.</li> </ul>		
3	11:55 am	<b>Approve August 21<sup>st</sup> WMU Planning Committee Mtg. minutes</b> (MUC Bruce DeBlieck, Chair) <sup>M</sup> (see “Aug 21 2020 PC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> <li>- Request approval of 2021 WMU Budget ®</li> </ul>		
4	12:15pm	<b>Monthly financial reports</b> (Finance & Office Services Supervisor Andrea Prekker) <ul style="list-style-type: none"> <li>- July 2020 Financials:               <ul style="list-style-type: none"> <li>o Electric</li> <li>o Water</li> <li>o All Divisions (total combined)</li> <li>o Graphs YTD</li> <li>o Investment Portfolio</li> </ul> </li> </ul>		
5	12:20 pm	<b>July 2020 Cost of Power Report</b> (Energy Services/Marketing Rep Michelle Marotzke)		
6	12:25 pm	<b>August 2020 Wind Turbine Report</b> (Facilities/Maintenance Supervisor Kevin Marti)		
7	12:30 pm	<b>Approve vendor selection to conduct annual Pen Test</b> (IS Coordinator Mike Sangren) ®		
8	12:35 pm	<b>Recap MMUA Summer Conference (virtual event)</b> (MUC Carol Laumer & Bruce DeBlieck/General Manager John Harren) <ul style="list-style-type: none"> <li>- MUC Bruce DeBlieck appointment to MMUA Board of Directors</li> <li>- Outgoing Director: MUC Carol Laumer</li> </ul>		
9	12:40 pm	<b>Address Commissioner terms and reappointments</b> (MUC Justin Mattern)		
10	12:45 pm	<b>General Manager Harren’s Report:</b> <ul style="list-style-type: none"> <li>- Reminder: iPads require “refreshing/updating” for individual meetings.</li> <li>- TBD: WMU PC Meeting – Tentative agenda item(s) to include:               <ul style="list-style-type: none"> <li>o Power Plant Phases I &amp; II Environmental Studies, Willmar/Priam Ownership &amp; Construction Agreement, and Power Plant Substation Control Building</li> </ul> </li> <li>- TBD: WMU LC Meeting – Tentative agenda item(s) to include:               <ul style="list-style-type: none"> <li>o Labor negotiations</li> </ul> </li> </ul>		
11	12:50 pm	<b>Adjournment</b>		
		<b>2020 Future events/dates to note:</b> <ul style="list-style-type: none"> <li>- MRES Municipal Power Leadership Academy – Sept. 16-17 (virtual mtg.)</li> </ul>		

		<b>WMU Strategic Initiatives w/task lists &amp; timelines</b>		
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- Admin and Operations Buildings
- Financial Position
- Generation: Gas/Diesel and Power Plant
- Generation: Renewable Energy
- Substations/Transmission
- Water Treatment Plant

® Resolution required    <sup>M</sup> Motion requested    Note: This meeting is audibly recorded.