



WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING AGENDA

MONDAY, MARCH 8, 2021- 11:45 AM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
2	11:47 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from February 22, 2021 MUC Meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$1,022,145.89. 		
3	11:50 am	Approve March 4th WMU PC Meeting minutes (note: to be added upon completion) (MUC Bruce DeBlicek, PC Chair) ^M (see “March 4 2021 PC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Approve Burns & McDonnell Modeling Proposal® - Approve GRE Priam/Willmar Design & Construction Agreement ® - Approve amended 2021 WMU Budgets & Capital Improvement Projects ® 		
4	12:00 pm	Annual WMU Update to the City Council (Energy Safety Outreach Coordinator Chris Radel)		
5	12:05 pm	Monthly Financial Reports (Finance & Office Services Supervisor Andrea Pekker) <ul style="list-style-type: none"> - January 2020 Financials: <ul style="list-style-type: none"> o Electric o Water o All Divisions (combined) o Graphs YTD - Investment Portfolio (January 31, 2021) - January 2021 Cost of Power Report 		
6	12:10 pm	February 2021 Wind Turbine Report (Facilities & Maintenance Supervisor Kevin Marti)		
7	12:15 pm	Approve Designation of Authorized Representatives ® (General Manager John Harren)		
8	12:20 pm	Educational Topics: 2020 Annual Department Updates <ul style="list-style-type: none"> - Water Department (Water Dept. Supervisor Alan Neer) - Customer Service (Compliance/HR Manager Janell Johnson) 		
9	12:40 pm	MRES Board Meeting Summary & Video - Feb. 11, 2021 (General Manager John Harren)		
10	12:45 pm	APPA Legislative Rally Recap (March 1-2 virtual event) (Commissioner Bruce DeBlicek and General Manager John Harren)		
11	12:50 pm	General Manager John Harren’s Report <ul style="list-style-type: none"> - MRES press release re 2021 Polar Vortex Emergency - TBD: WMU PC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Water Treatment Plant grants/ financing and MRES refunds. - TBD: WMU LC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Pay equity, clothing policy (union), employee survey, succession plan, revised budgets, Strategic Plan update, and Commissioner attendance at staff mtgs. 		
12	12:55 pm	Adjournment		

		Future Events/Dates to Note:		
		<ul style="list-style-type: none">- APPA “Best Practices in Public Power Governance” virtual course - March 11, 2021 (11:00 am-2:30 pm CDT) (Mattern/DeBlieck/Johnson/Harren)- 2021 APPA National Conference (June 20-23 in-person; July 13-14 virtual)		
		WMU Strategic Initiatives w/Task Lists & Timelines		
		<ul style="list-style-type: none">- Admin and Operations Buildings- Financial Position- Generation: Gas/Diesel and Power Plant- Generation: Renewable Energy- Substations/Transmission- Water Treatment Plant		

Ⓡ Resolution required Ⓜ Motion requested Note: This meeting is audibly recorded.